The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30,2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of the Institution   :NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

- Name of the Head of the institution   :P.Logambal

- Designation   :Principal

- Does the institution function

         from own campus   : Yes

- Phone no./Alternate phone no   : 0424-2357209

- Mobileno.   :9865723636

- Registerede-mail   :navarasamartscollege@gmail.com

- Alternate e-mail   :balakrish1972@gmail.com

- Address   :NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN, ARACHALUR.
- City/Town   : Erode

- State/UT   :Tamil Nadu

- PinCode   :638 101.

2. Institutionalstatus:
- Affiliated /Constituent   :Affiliated
- Type of Institution:Co-education/Men/Women   : Women
- Location :Rural/Semi-urban/Urban   : Rural

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/

    Self financing (Please specify) :UGC 2f and 12 (B) ,Self financing

- Name of the AffiliatingUniversity   :Bharathiar University

- Name of the IQAC Co-ordinator   :Mr.G.Balakrishnan
- Phone no/Alternate Phone no   : 0424-2357209
- Mobile   :9788618630

- IQAC e-mailaddress   : balakrish1972@gmail.com

- Alternate Emailaddress   : navarasamcsdept@gmail.com

3. Website address:

   Web-link of the AQAR: (Previous Academic Year):
   http://navarasam.edu.in/wp-content/uploads/2017/09/aqar-2015-16.pdf

 4. Whether Academic Calendar prepared during the year?Yes/No:if

yes, whether it is uploaded in the Institutional website   :**Yes**

Weblink:

5. AccreditationDetails:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1st	B	2.89	Jan,2013	from: 05.01.2013 to: 04.01.2018	
2nd	B	2.35	2018	from: 26.09.2018 to:26.09.2023	
3rd	NIL	NIL	NIL	from:	to:
4th	NIL	NIL	NIL	from:	to:
5th	NIL	NIL	NIL	from:	to:

6. Date of EstablishmentofIQAC: DD/MM/YYYY: 19/07/2011

7. Internal Quality AssuranceSystem

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Reinviting Resources for Research one day International Seminar organized by Department of Library	07.10.2018 one day	730

A Climate change: Cause and Impact on Demonetization .An International Symposium by Department of Commerce	12.09.2017 one day	950
Academic Administrative Audit : The college academic administrative audit committee visited to all departments once in a semester. The Audit committee checked all the academic performance of all department and informed in the department that they have to rectify some mistakes of academic performance and all the department try to improve the quality of academic and administrative performance.	one day	116

Note: Some Quality Assurance initiatives of the institution are:
  (Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow upaction*
- *Participation inNIRF*
- *ISO Certification*
- *NBAetc.*
- *Any other QualityAudit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGCetc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	2018	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No   : Yes

*upload latest notification of formation of IQAC

Composition of the IQAC:

IQAC is constituted in every institution under the chairman ship of the Head of the institution

With heads of important academic and administrative units and a few teachers and a few distinguished

Educationists and representatives of local management and stakeholders.

The composition of the IQAC of the institution is as follows:
1. Chairperson   : Ms.Dr.P.Logambal   -Head of the Institution
2. Teachers to represent all level(Three to Eight):

                        (1). Mrs.S.Parveen Sulthana -HOD of English
                        (2).Mrs.Dr.P.Gowsalya -HOD of Biochemistry
                        (3).Mrs.P.Rathiga   -HOD of CA
                        (4). Ms.M.Jamuna   -HOD of Chemistry

3. One member from the Management   : Dr.C.Kumarasamy

4. Few Senior administrative officers   : Dr.C.Vadivel

5. One nominee each from local society, students and Alumni

         Students: N.Ananthy (Chair man)
             M.Veera Rajeswari (Secretary)
        Alumni : L.Prabha

6. One nominee each from Employers/
    Industrialist/Stakeholders   : Mr.S.K.Mylanandam

7. One of the senior teachers as the coordinators/
    Director of the IQAC   : Mr.G.BalaKrishnan

10. No. of IQAC meetings held during the year   : 06

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….Yes/No

                 Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to supportits
activities during the year? Yes/No   : **No**

   If yes, mention the amount: Year: ---

12. Significant contributions made by IQAC during the current year (maximum fivebullets)

  *Through IQAC, National /International seminars, conferences, Guest Lecturers were conducted.

  *Quality improvement/ Enhancement in academic and administrative performance in all departments of college.

  *Extension activities, blood grouping, village adoption, helping to government school poor students.

  *Through IQAC, FDP and orientation programme were periodically conducted.

  *Bridge course, Remedial course, communication skill development, club activities and placement.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards
Quality Enhancement and the outcome achieved by the end of the Academicyear

Plan of Action	Achievements/Outcomes
Organization of seminars	Various seminars like National, International, and Guest Lecturers are organized by all the department of institution.
Remedial classes for slow learners	Department of English and Mathematics conducted remedial courses for failures and all departments conducted remedial classes for failures in major subjects.
Strengthening placement of students	Companies were invited for on and off campus interview and students were placed.
Innovative Teaching-Learning Process	Lectures were supported with ICT tools like LCD.
Enhancing the Research Activities	Articles were published by faculty members in reputed journals.

14. Whether the AQAR was placed before statutory body?   Yes /No   **: Yes**

   Name of the statutory body: college committee   Date of meeting(s):16.10.2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? Yes/No   **:YES**   Date:12.11.2017

16. Whether institutional data submitted to AISHE: YES/NO   **:YES**

   YEAR: 2018   Date of submission:30.10.2018
17. Does the Institution have Management Information System?
Yes/No   **: Yes**
If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

The institution follows certain management procedures in administration, students admission process, financial administration, staff appointment, research activities and library management.

The functional role of management, principal, HODs, faculty members and students are formulated in such away for further development and accomplishment of the institution and to sustain the culture of academic excellence in education.

The Academic Audit committee comprising of the principal, 5 HODs and one senior faculty member of college evaluates the academic facilities, performance of the departments and gives suggestions for further improvement and quality enhancement in academic activities, teaching-learning process, research, admission,curricular and extra-curricular activities.

The confidential and appraisal reports are prepared by the principal analyzing the performance of the faculty members. The appraisal reports are analyzed to identify the strength and weakness of faculty. Various welfare schemes are provided by the management to the students and staff members. Faculty development programmes are often conducted to improve the skill and knowledge of the staff members.

The Principal, HODs and the Members of the admission committee appraise the students about the infrastructure, achievements in various fields and their future opportunities for employment after their course completion. These provisions improve the enrolment of students and increase admission annually. To assist the

admission process the Management offers financial support to merit students, rank holders and economically poor students. The profile of the students such as Academic records, personal details, Admission registers and their performance in exams are recorded and maintained in the office.

The entry level assessment and performance of students are taken into account and concerned faculty members are intimated to cope-up with the knowledge and encouragement of programmes. Faculty recruitment is done by advertising vacancy of the department in newspapers and applications are invited, eligible candidates are called for interviews and appointments are made according to the qualifications and experience. The Institution has Research committee comprising senior faculty members. Research committee of the college motivates all the staff members of all departments to pursue the research activities and projects and create more publications in the journals. The research committee encourages to conduct National, International seminars, conferences and workshop for presentation of paper and for improving the research activities, publication of research articles in journals. The institution also allocates fund for expenses of research activities and project for staff and students.

Name of the ILMS (Integrated Library Management System)- Dolphin Software -5.0.100 version.

Library provides OPAC facility to the users (OPAC –Online Public Accessing Catalogue).

Book Lending Facility:

All PG Students can keep a maximum of 5 books up to end of the semester.

All UG Students can keep a maximum of 3 books up to end of the semester.

All Research scholars can keep a maximum of 7 books up to end of the semester.

Teaching staff can keep a maximum 15 books up to the end of the semester.

Non-Teaching staff can keep a maximum 5 books up to the end of the semester.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has been affiliated to Bharathiar University, Coimbatore. The design of the curriculum and its revision are periodically prepared by the university and followed by the college for effective curriculum delivery. To improve and develop the curriculum skill and knowledge of the students, the institution encourages the student to work and participated in various academic and curriculum activities. In the beginning of the academic year, lesson plans are well prepared by the faculty members for the implementation of the curriculum.

To compete with the technological demands of the modern era, the college insists the faculty members to follow innovative pedagogy of teaching methods such as internet, e-notes and LCD projectors apart from traditional chalk and talk method. To expatiate the art of oratory, the literature departments handle the lecturers in eloquent and impressive way.

In addition to the above mentioned teaching methods, the staff members adopt ICT tools presentations, assignments, interactions, workshops, seminars and computer education to enlighten the students to learn the curriculum effectively.

Various subject expects from various fields are invited for special lectures in addition to special personality development programme for students and staff.

The scheduled unit wise portion completions, conduction of unit wise tests and internal tests, all are effectively monitored and verified against the subject plans and work done registers of individual staff members.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL				

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NIL			

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	**UG**	**PG**	Date of implementation of CBCS / Elective Course System	**UG**	**PG**
	B.A Tamil	M.A Tamil	2008	B.A Tamil	M.A Tamil
	B.A English	M.A English	2008	B.A English	M.A English
	B.Sc Maths	M.ScMaths	2008	B.Sc Maths	M.ScMaths
	B.Sc Maths CA		2008	B.Sc Maths CA	
	B.Sc Physics	M.Sc Physics	2008	B.Sc Physics	M.Sc Physics
	B.Sc Biochemistry	M.Sc Biochemistry	2008	B.Sc Biochemistry	M.Sc Biochemistry
	B.Sc Chemistry	M.Sc Chemistry	2008	B.Sc Chemistry	M.Sc Chemistry
	B.Sc CS	M.Sc CS	2008	B.Sc CS	M.Sc CS
	B.Sc IT	M.Sc IT	2008	B.Sc IT	M.Sc IT
	B.Sc CT		2008	B.Sc CT	
	BCA	M.C.A	2008	BCA	M.C.A
	B.Com	M.Com	2008	B.Com	M.Com
	B.Com(CA)	M.Com(CA)	2008	B.Com(CA)	M.Com(CA)
	BBA	-	2008	BBA	-
Already adopted (mention the year) – 2008 onwards					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses	
No of Students	**NIL**	**NIL**	

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
NIL		

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
M.Sc Physics	14
M.Sc Bio-chemistry	09
M.Sc Computer Science	31
M.Sc Information Technology	17
MCA	27
Total	98

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	**Yes**	**Yes**	**Yes**	**Yes**

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

STUDENTS:

The students give their suggestions to make the institution a better learning place. The suggestions are:

- ➢ To conduct communication classes to develop fluency and accuracy of the language.
- ➢ Need of smart classes.
- ➢ To conduct Remedial classes for slow learners for all subjects.
- ➢ To conduct Breeze (Cultural competition) yearly.
- ➢ To develop sports activities.
- ➢ Permission to use laptop for PG Students.
- ➢ Issue more books from the library.
- ➢ Conduct off campus and on campus interviews from reputed company through placement cell.

TEACHERS:

- ➢ Provide incentives for Ph.D holders and publications.
- ➢ On-Duty for attending seminars and meeting Ph.D Guide.
- ➢ Permission for conducting various activities such as conferences, seminars, workshop, Guest lecturers etc.
- ➢ Annual increment according to the experience.
- ➢ Teaching/learning process has been enriched by efficient teachers and usage of ICT Tools.
- ➢ Units' test and model examinations are conducted to improve the academic performance of the students.
- ➢ Research activities are also increased.
- ➢ Salary advance, incentives, on duties and TA/DA for attending seminars are given to the staff members.
- ➢ LCDs are provided to all class rooms.

PARENTS:

- ➢ Conduction of PTA meet to discuss the academic performance of their wards.
- ➢ Extension of college transport to remote areas.
- ➢ Provide healthy and hygienic food in the hostel.
- ➢ Self going should be permitted to the hostel students.
- ➢ Create more number of placement opportunities.

ALUMNI:

> Placement cell should work actively by inviting external experts from various companies such as IT, Railway, TNPSC,UPSC etc.,

> Inviting alumni experts to interactivity to the students**.**

> Students, teachers, parents, alumni and experts are the members of the IQAC.

EMPLOYERS:

> Conduct industrial visit frequently to their companies and other companies.

> Encourage students to become entrepreneur rather than waiting for job.

UTILIZED FOR OVERALL DEVELOPMENT OF THE INSTITUTION:

STUDENTS:

> Enhance self help employment activities through various clubs.

> Infrastructure facilities like extension of lab, library, are made.

> Placement training and TNPSC coaching are given to all students.

> Club activities are initiated to develop self help employment opportunities.

> More number of Industrial Visits and Field Trips are arranged.

> Industrial Trainings are given to this student for their appointment in private sectors.

> Students and Experts are allowed to interact.

TEACHERS:

> Teaching/learning process has been enriched by efficient teachers and usage of ICT Tools.

> Units' test and model examinations are conducted to improve the academic performance of the students.

> Research activities are also increased.

> Salary advance, incentives, on duties and TA/DA for attending seminars are given to the staff members.

> LCDs are provided to all class rooms.

PARENTS:

> Periodical PTA Meetings are conducted.

> More number of appointments are made through placement cell.

> The contributions of PTA and Alumni have been accepted.

ALUMNI:

> Alumni industrialists are invited as guest lectures.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name ofthe Programme	Number of seats available	Number of applications received	Students Enrolled
B.A Tamil	54	61	54
B.A English	137	125	93
B.Sc Maths	69	83	64
B.Sc Maths CA	69	25	19
B.Sc Physics	30	49	37
B.Sc Chemistry	32	40	31
B.Sc Bio-chemistry	42	50	37
B.Sc CS	138	54	45
B.Sc IT	62	20	14
BCA	129	39	33
B.Com	136	129	109
B.Com C A	123	133	110
BBA	60	31	26
M.A Tamil	50	17	14
M.A English	46	39	36
M.ScMaths	52	55	45
M.Sc Physics	20	24	18
M.Sc Chemistry	20	19	14
M.Sc Bio-chemistry	30	05	04
M.Sc CS	52	26	25
M.Sc IT	55	12	11
M.Com	36	27	24
M.Com CA	47	23	18
MCA	30	26	11
M.Phil Tamil	35	06	06
M.Phil English	24	05	05
M.PhilMaths	20	21	15
M.Phil Physics	15	04	04
M.Phil Bio-chemistry	28	02	02
M.Phil CS	50	15	15
M.Phil Commerce	45	12	10
Ph.D Tamil	24	02	02
Ph.D Commerce	08	05	04
Total	1768	1184	955

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio(current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-2018	673	220	82	70	116

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
116	76	13	76	-	LCD

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution encourages faculty members of all departments to adopt the latest and innovative teaching methodology with ICT tools in teaching process. The faculty members are provided with LCD projectors, CD's, Over Head Projectors, Audio- Visual facility, Computer with Internet facility to use in Teaching Learning process. Net lab and computer aided facility are installed to utilize in the Teaching method.

Students participate in class seminars, workshops, group discussions, debate, paper presentation, guest lectures and project work for the effective impact and impressive growth and development in the performance of students to achieve the academic excellence and improve their knowledge by the innovative practices.

The faculty members also adopt new and innovative approaches like assignments, exhibitions, paper presentation, participation in competitions, field trips, use of net lab and internship. The remarkable achievements and growth are envisaged among students by adopting constant and continuous innovative methods by the faculty members.

The institution gives priority to the competencies which are necessary for personal fulfillment and development, social inclusion, active citizenship and employment of the students. The teaching learning methods are designed in such a way that they acquire communication skills, mathematical competency, basic competing in science and technology, digital competency, social and civil competency, sense of initiative and entrepreneurship, cultural awareness and expression and learning to learn.

The institution adopts cognitive approach in teaching/ learning process. This cognitive approach helps the students to think and develop their intelligent. The uses of pragmatic methods also help the teachers and students to enhance the teaching/ learning process.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
2642	116	1:23

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
116	116	NIL	116	12

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NIL	NIL

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programe Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A Tamil	21A	II Semester 2018	12.05.2018	13.06.2018
B.A English	22F	II Semester 2018	09.05.2018	13.06.2018
B.Sc Maths	22A	II Semester 2018	09.05.2018	13.06.2018
B.ScMaths CA	2AC	II Semester 2018	11.05.2018	13.06.2018
B.Sc Physics	22C	II Semester 2018	10.05.2018	13.06.2018
B.Sc Biochemistry	22H	II Semester 2018	10.05.2018	13.06.2018
B.Sc Chemistry	22D	II Semester 2018	09.05.2018	13.06.2018
B.Sc CS	22K	II Semester 2018	09.05.2018	13.06.2018
B.Sc IT	26J	II Semester 2018	07.05.2018	13.06.2018
B.Sc CT	26K	II Semester 2018	-	13.06.2018
BCA	22J	II Semester 2018	14.05.2018	13.06.2018
B.Com	2AA	II Semester 2018	10.05.2018	13.06.2018
B.Com(CA)	2AC	II Semester 2018	17.05.2018	13.06.2018
BBA	25F	II Semester 2018	12.05.2018	13.06.2018

M.A Tamil	31A	II Semester 2018	28.04.2018	16.06.2018
M.A English	32F	II Semester 2018	02.05.2018	16.06.2018
M.ScMaths	32A	II Semester 2018	03.05.2018	16.06.2018
M.Sc Physics	32C	II Semester 2018	26.04.2018	16.06.2018
M.Sc Biochemistry	32H	II Semester 2018	27.04.2018	16.06.2018
M.Sc Chemistry	32D	II Semester 2018	26.04.2018	16.06.2018
M.Sc CS	32K	II Semester 2018	27.04.2018	16.06.2018
M.Sc IT	36J	II Semester 2018	27.04.2018	16.06.2018
M.C.A	38M	II Semester 2018	05.05.2018	16.06.2018
M.Com	3AA	II Semester 2018	28.04.2018	16.06.2018
M.Com(CA)	3AC	II Semester 2018	28.04.2018	16.06.2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Various measures are adopted to assess the achievements of students. The Examination pattern and the participation of students in academic performances and test evaluation are also assessed. The allocation of marks according to the University norms is 25 marks for Internal evaluation and 75 marks for External evaluation for theory examinations. The Internal Evaluation method is assessed by the staff members by motivating the students to attend regular classes, active participation and better interactions with teachers during the subject hours.

The Continuous Internal assessment of students is analyzed through assignments, test, quiz programmes, seminars, debates and discussion. Students are encouraged to participate in curricular and Extra-curricular, Competitions such as Inter departmental, oratorical competition, literary competition, cultural events and Annual sports meet. The Winners area warded with prize, Shields, Gifts and certificates. This kind of encouragement motivates and creates confidence among students to participate in various competitions and bring laurels and fame to the college.

Projects are done as per the work plan. A minimum of 10 marks for UG and 12 marks for PG in the formation assessment and 30 marks for UG and 38 marks for PG in the summative assessment is fixed as passing minimum in each subject.

Formative evaluation approaches:

➤ Assessment
➤ Attendance
➤ Seminars
➤ Tests
➤ Practical's

Summative evaluation approaches:

➢ Theory written Examination

➢ Practical Examination

➢ Project work

The institution follows major evaluation reforms of the Bharathiar University. The institution adheres strictly the norms for conducting internal and external exams. Central valuation is conducted by the University for all affiliating colleges. The University provides a provision for the students to apply for revaluation, re-totaling and getting photo copies of answer scripts of the university examinations.

The University examination marks are intimated to the parents. Any reformation in model examination, internal test, model practical are carried out by the institution. Seminar, Group discussion, presentation and assignments are conducted to evaluate the performance of the students. Choice based credit system designed by the university is implemented by the institution.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar for the conduct of CIE. The academic year usually commences in the month of June and the academic activities of the college are planned by a committee consisting of Principal, HODs and senior faculty members.

Academic calendar is prepared by the committee stating all the activities that should be followed throughout the year. The calendar states the following events such as Faculty list, Teaching schedule for each semester, Admission process, important events of academic year, working days and holidays, details of curricular and extra-curricular activities, committee members, dates of internal test, model examination, evaluation schemes, names of college students' union council, rules and regulations of the college and commencement of date of classes for each semester. The IQAC prepares the blue print of the college and initiate the system by internal evaluation of the departments and motivates the faculty members for innovative teaching plan.

2.6 Student Performance and Learning Outcomes
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

B.A Tamil and M.A Tamil:

➢ To provide basic and essential Knowledge in Tamil Grammar, History of Literature, Social and Cultural History of Tamil nadu.

➢ To Teach and create Knowledge of the Poetry, short stories, Drama and Prose.

The following are the career opportunities of the courses,

➢ Journalism

➢ HR & C development of TN Government Provide job opportunity through group VI examinations.

➢ World Tamil Research Center was established by the government of Tamil Nadu to create chances for B.A& M.A Tamil Literature students and Provide the scholarships for research Programmes.

B.A English and M.A English:

➢ English Literature helps the students to build the skills of creative and intellectual ideas and makes them to enrich their career.

➢ Moreover, it makes to enquire everything with an awareness and curiosity as literature reflects the life.

➢ The main outcome of English Literature is to express and improve the ability to read works of literary, rhetorical and cultural criticism.

➢ It further makes them to develop and acquire great opportunities that is needed in their future career.

➢ It helps to be fluent in English and makes them bold enough as they are competent in language.

➢ Learning English Provides great opportunities in teaching in schools, Colleges and Universities and Abroad too.

➢ Above all, English Literature students can boost their employment options in various fields and makes them to be the civil service worker like IAS, IAS and several other government employees.

B.Sc Maths and M.Sc Maths:

➢ Candidates can work on IT industries as

• Software developers

• Testers

➢ Candidates are eligible for statistician Posts in TNPSC and other common categories.

➢ Data Analyst

➢ They are qualified for teaching profession on schools at Primary levels.

➢ Cryptographer in Data Security, Defence and related fields.

➢ Project scientist in Research Programs.

➢ Specialist officer in Banks

➢ Research fellowships in IGNOV.

B.Sc Maths CA:

➢ They are eligible to work on software industry and it enabled services.

- System Analyst
- Programmer Analyst
- Senior Software Engineer

➢ Qualified for all categories in TNPSC

➢ Banking Sector

B.Sc Physics and M.Sc Physics:

➢ Students will apply the Knowledge of Physics to clear NET,SET, JAM, UPSC and GATE Exams.

Job Opportunities in:

➢ Bharat Heavy Electricals Limited (BHEL)

➢ Defence Research and Development Organisation (DRDO)

B.Sc Chemistry and M.Sc Chemistry:

Some of the areas that offer jobs for a B.Sc degree holder include the following.

- Quality control labs.
- Manufacturing and processing Firms.
- UPSC
- Oil refineries.

➢ There is a wide scope for PG Chemistry students. The following are some of the areas which Provide job opportunities.

- Technical Journals
- Chemical Manufacturing Industries
- Medical Research

B.Sc Bio-Chemistry and M.Sc Bio-Chemistry:

The students can explore how modern molecular bioscience approaches can solve key challenges in cell biology, Pathology, Pharmacology, Physiology and genetics.

- ➢ Jobs directly related to Bio-Chemistry degree include:
  - • Bio medical Scientist
  - • Healthcare Scientist
  - • Nanotechnologist
- ➢ Private Research Institution, Hospitals, Government agencies, Social and non-Profit organizations for good biochemist.
- ➢ Job where our degree would be useful include:
  - • Health and Safety Inspection

Scope after M.Sc Bio-Chemistry

- ➢ They can work in different firms such as
  - • Research Laboratories
  - • Pharmaceutical Industries
  - • Biotech Firms
  - • Hospitals
- ➢ One can also get into teaching Profession for Courses such as B.SC Biochemistry, BPT, B.Pharm etc.

B.Sc CS and M.Sc CS:

- ➢ There are bright career Prospects for Computer Science Professionals or Software Professionals in recent Scenario.
- ➢ The software and IT companies are the major employers of Computer Science graduates.

B.Sc IT and M.Sc IT:

- ➢ List of careers in the fields of Computer and IT:
  - • Call Centers
  - • Web Designer
  - • Software Engineer
  - • Computer Science Engineer
  - • Computer Programmers
  - • Network and Computer Systems Administrators.

BCA and MCA:

    PSO:

- ➢ Applying Professional Software engineering and maintenance of software.
- ➢ Career options after BCA after completing BCA, Candidates can apply for the following Profiles:
  - Computer Programmer
  - Database Administrator
  - System Administrator
  - Teacher and Lecturer
- ➢ Self employment option is also available.
- ➢ One can do job or can go higher studies like MCA.
- ➢ MCA Post graduates are hired both by Government agencies NTPC, GAIL, BHEL etc, and Private IT Companies like INFOSYS, WIPRO, TCS, etc.
- ➢ They can enter following roles:
  - Software Developer
  - System Analyst
  - Hardware Engineer
  - Web Designer and Developer

B.COM and M.COM:

- ➢ The course aims to throw light on the various enactments pertaining to commercial activities.
- ➢ This course aims to enlighten the students on the provisions of the companies act 1956, along with secretarial work relating to corporate entities.
- ➢ The course aims to build up critical thinking and analyzing skills in the students. So that they can deal with different kinds of situation in a business.

Job Profiles of commerce:

- ➢ Charted Accounts
- ➢ Company Secretary
- ➢ Human Resource Management
- ➢ Entrepreneur
- ➢ Taxation
- ➢ Trading
- ➢ After the successful completion of the course students can take up job roles as
  - Finance executives

- Taxation Expert
- Investment Manager

➢ There is a wide scope for commerce students in the field of law.

Stock Broker:

- Market Researchers
- Business Administrators

➢ There are ample opportunities in civil service, self employment.

B.COM CA and M.COM CA:

➢ After the successful completion of this course the students will have a thorough Knowledge about the concepts of Information Technology

➢ Commerce with computer application has a wide scope in accounting, banking, marketing, e-commerce, teaching insurance and stock markets.

➢ This course enables the student to select the role of designing web pages, Programmers, web designers.

BBA:

➢ BBA students can work as a finance Manager, perform the financial reports, accounts monitoring, preparation of activity reports and analyzing markets.

➢ In the field of HR Manager, they can co-ordinate all the administrative functions and they will recruit the new employees.

➢ They have more opportunities in the area of marketing as a manager, consultant and representatives in order to establish a market tracking methods to help each client.

➢ They have good opportunities in the area of Associate-investment Banking.

➢ Adhering to established policies, Procedures and result in Audit rating.

➢ BBA graduates can act as a Management Trainer in the industries like marketing industry, financial institution, insurance and consumer durable advertising agency.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
21A	B.A Tamil	33	32	97%
21F	B.A English	103	102	99.02%
22A	B.Sc Maths	69	66	96%
2AC	B.Sc Maths CA	63	62	98%
22C	B.Sc Physics	39	36	92.3%
22D	B.Sc Chemistry	39	38	97.44%
22H	B.Sc Bio-chemistry	38	38	100%
22K	B.Sc CS	63	62	98.41%

-	B.Sc IT	-	-	-
22J	BCA	36	36	100%
2AA	B.Com	74	72	97%
2AC	B.Com C A	70	68	97%
25F	BBA	23	23	100%
31A	M.A Tamil	12	12	100%
32F	M.A English	29	26	89.6%
32A	M.ScMaths	48	46	96%
32C	M.Sc Physics	14	14	100%
32D	M.Sc Chemistry	13	13	100%
32H	M.Sc Bio-chemistry	09	09	100%
32K	M.Sc CS	31	31	100%
36J	M.Sc IT	17	17	100%
3AA	M.Com	28	26	93%
3AC	M.Com CA	29	29	100%
38M	MCA	25	22	88%
-	M.Phil Tamil	06	06	100%
-	M.Phil English	05	05	100%
-	M.PhilMaths	10	06	60%
-	M.Phil Bio-chemistry	-	-	-
-	M.Phil CS	09	09	100%
	M.Phil Commerce	09	08	01%
	Total	944	911	96.50%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

1. How much of the syllabus was covered by the teacher.
   - 85 to 100%
   - 70 to 84%
   - 55 to 69%
   - 30 to 54%
   - Below 30%

2. Whether the teacher is taking class with proper preparation.
   - Thoroughly
   - Satisfactorily
   - Poorly
   - Indifferently
   - Won't teach at all

3. Whether the teacher is having effective communicative skill
   - Always effective
   - Sometimes effective
   - Just satisfactorily
   - Generally ineffective
   - Very poor communication

4. Internal evaluation is done properly by the respective teacher
   - Always fair
   - Usually fair
   - Sometimes unfair
   - Usually unfair
   - Unfair

5. The teacher is having assessment of the subject
   - Every time
   - Usually
   - Occasionally/Sometimes
   - Rarely
   - Never

6. The institution is helping to economically poor students and getting scholarship from other sources.
   - Regularly
   - Often
   - Sometimes
   - Rarely
   - Never

7. Whether the department is properly performing mentoring system
   - Significantly
   - Very well
   - Moderately
   - Marginally
   - Not at all

8. Teachers inform you about your expected competencies, course outcomes and programme outcomes.
   - Every time
   - Usually
   - Occasionally/ Sometimes
   - Rarely
   - Never

9. The Teachers illustrate the concepts through examples and applications.
   - Every time
   - Usually
   - Occasionally/ Sometimes
   - Rarely
   - Never

10. The teachers identify your strengths and weakness and help to overcome the weak students.
    - Fully
    - Reasonably
    - Partially
    - Slightly
    - Unable to

11. The institution provide the students to make quality enhancement in the academic performance
    - Strongly agree
    - Agree
    - Neutral
    - Disagree
    - Strongly disagree

12. Teachers encourage you to participate in extracurricular activities.
    - Strongly agree
    - Agree
    - Neutral
    - Disagree
    - Strongly disagree

13. Efforts are made by the institute/teachers to inculcate skill development and experience and also further opportunity for employment
    - To a great extent
    - Moderate
    - Some what
    - Very little
    - Not at all

14. What Percentage of teachers use ICT tools such as LCD projector, Multimedia, etc., while teaching
    - Above 90%
    - 70-89%
    - 50-69%
    - 30-49%
    - Below29%

15. The overall quality of teaching-learning process in your institute is very good.
    - Strongly agree
    - Agree
    - Neutral
    - Disagree
    - Strongly disagree

16. The institution provide placement opportunities to students by inviting various companies and industries.
    - Above 90%
    - 70-89%
    - 50-69%
    - 30-49%
    - Below 29%

17. Does the model examination helps the students to write semester exam perfectly and correctly
    - Above90%
    - 70-89%
    - 50-69%
    - 30-49%
    - Below29%

18. Does the institution provide needed opportunities in sports and cultural activities.
- Above 90%
- 70-89%
- 50-69%
- 30-49%
- Below 29%

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of thefunding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects *(other than compulsory by the College)*	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NIL		

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title ofthe innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Best performance and excellance for the year 2017	S.Subha	Junior Chamber International	07.10.2017	Social activity
Young scientist	M.Savitha	Makkal Sindanai Peravai	15.10.2015	Scientific Research

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year		
Incubation Centre	Name	Sponsored by
Navarasam Arts and Science College for women .	Tailoring and Embroidery, Beatification, Jewellery making, Toys making,cookery,painting and Handicraft	College Management

Name of the Start-up	Nature of Start-up	Date of commencement
Tailoring and Embroidery, Beatification, Jewellery making, Toys making,cookery,painting and Handicraft	Self-help employment	13.07.2013

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
Commerce	01

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	English	02	3.62
Inter national	English	02	3.48
	Maths	08	3.15
	Physics	02	-
	Chemistry	01	2.59
	Bio-chemistry	11	4.3
	Computer Science	01	-
	Computer Application	01	1.04
	Commerce	04	4.895

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication	
	International Conference Proceedings	National Conference Proceedings
Physics	02	-
Computer Application	04	-
Commerce	-	09
Total	06	09

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Synthesis and characterization of pure Titaniumdioxidenanopraticles by Sol-gel method	V.Kalaiselvi	International Journal of Chem Tech Research	2015	31	Navarasam Arts & Science college for women, Arachalur, Erode, India.	31
Antidiarrhoeal effects of ethanolicleaf extract o E*rythrinaindica* in experimental animals	P.Gowsalya	Indian Journal	2011	03	Navarasam Arts & Science college for women, Arachalur, Erode, India.	03
Phytochemical & Antimicrobial activity of selected Microorganism of bark extract of the plant *Crataevareligiosa*	P.Gowsalya	IJPBA .info	2013	03	Navarasam Arts & Science college for women, Arachalur, Erode, India.	01

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title ofthe paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Synthesis and characterization of pure Titaniumdioxidenanopraticles by Sol-gel method	V.Kalaiselvi	International Journal of Chem Tech Research	2015	01	31	Navarasam Arts & Science college for women, Arachalur, Erode,India.
Antidiarrhoeal effects of ethanolic leaf extract o E*rythrinaindica* in experimental animals	P.Gowsalya	Indian Journal	2011	01	03	Navarasam Arts & Science college for women, Arachalur, Erode,India.

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	27	22	01	01
Presented papers	04	17	-	-
Resource Persons	-	01	01	-

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Voter's Awarness Programme	Taluk office	04	200
Republic Day	Bharathiar Orphanage	04	125
Motivational Programme	GHSS Sivigiri	04	145
Voter's List Enrolment Programme	Revenue Department	04	485

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL			

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Health Scheme	RRC	Aids Awareness Programme	04	250
Health Awareness	Primary Health Centre	De-warming programme	05	220
Women's safety	Rotaract Club	Women's Rights	05	220
Organic Awareness	Uyir Organic center	Importance of organic farming and products	07	400

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year

Nature of Activity	Participant	Source of financial support	Duration
NIL			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
NIL				

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NIL			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2,42,00,000	**2,41,31,323**

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	16.21 acres	---
Class rooms	83	—
Laboratories	09	—
Seminar Halls	01	—
Classrooms with LCD facilities	76	—
Classrooms with Wi-Fi/ LAN	76	—
Seminar halls with ICT facilities	01	—
Video Centre	-	—
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	CCTV	
Value of the equipment purchased during the year (Rs. in Lakhs) (CCTV Camera)	1,40,695	—
Others (UPS Machine, Generator)	18,68,150	3,31,925

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System-ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Dolphin software	Fully Automation	5.0.100	2012

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25543	6776111	282	76440	25825	68,52,551
Reference Books	2007	1180440	40	24117	2047	12,04,557
e-Books	-	-	-	-	31,35,000 +E books	
Journals	110	82649	-	-	110	82,649
e-Journals	-	-	-	-	6,000 + E Journals	
Digital Database	As per	N-List	As per	N-List	As Per	N-List
CD & Video	1118	-	32	-	1150	-
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	387	-	61	-	448	-

Book Bank Books

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	645	06	70	01	—	12	13	12Mbps	02
Added	—	—	—		—	—	—	02	
Total	645	07	70			12	13	14Mbps	02

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS)etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
NIL			

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenanceof academicfacilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1,40,00,000	**1,38,08,450**	**2,50,00,000**	**2,41,31,323**

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

- ➢ Lab-in-charge maintains equipments and clean lab and other equipments

- ➢ Cleaning service is done by appointed non teaching staff and Ayahs. All class rooms, bath rooms and college premises and the infrastructural materials are maintained by the non teaching staff.

- ➢ The electricians maintain and upkeep all the electrical instruments and generators and do all other electrical works.

- ➢ Sweepers regularly clean the premises and wash all bathrooms daily.

- ➢ Stock verification such as electrical lab instrument, library books, stationary, furniture, sport equipments are done once in a year.

- The instruments are calibrated by available electrician, technician and mechanic when it is required.
- Outsource person and instrument supplier are maintaining the instruments and equipments whenever there is requirement.
- The college has installed three generators with 35 KV,185 KV and 80KV to maintain the power supply all the time, Voltage fluctuations are avoided by uninterrupted power supply.
- The voltage and power supply is regularly checked by the appointed electricians.
- The arrangement of battery, backup and inverters protect computer accessories for constant power supply and seven bore wells are available in the college premises for constant and regular water supply.
- The RO water plant is established in the premises to supply mineral and purified drinking water.
- The college library consists of 27,872 books, 80 national, 10 International journals, 37 magazines and 80,000 data e-books. The facility of accessing more than 30,000 journals from INFLIBNET and more than 30,000 journals from DELNET are available.
- Library is maintained by Assistant Librarian and Attenders.
- Sports room, Gym and Play Ground are maintained by Attenders.
- Respective department HOD's, faculty members and their attenders maintain the academic records daily.
- Principal supervises and maintains all academic activities of the institution.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Above 1000 marks in +2	261	4,17,000
	UG% Based	210	12,83,700
	Students Admitted	121	84,000
	Economically Poor	141	8,38,300
	B.U Poor(5%)	63	8,61,000
	Bus in charges	90	3,91,315
	School First Mark	05	36,500
	Members Daughter	01	24,000
Financial support from other sources			
a.) National	Jindal Scholarship	91	5,76,400
b.)State	SC/ST Scholarship	306	23,36,660
	Minority Scholarship	10	60,000
c.) International	80% Scholarship	281	28,10,000

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	-	-	
Remedial coaching	10/07/2017	562	All departments
Language lab	13/07/2017	2351	All departments
Bridge courses	05/07/2017	935	All departments
Yoga and Meditation	06/07/2017	63	All departments
Personal Counselling and Mentoring etc.,	01/07/2017	225	All departments

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-2018	TNPSC	166	166	NIL	NIL

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
20	20	15

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of students placed
Hicitizen life skills	123	39	Mintzpark, coimbatore	46	14
Ambika Metals	122	29	-	-	-
Bharath Bio Tech	123	08	-	-	-
Bio Line	89	09	-	-	-
BSP Printers	140	44	-	-	-
EASMA Technology	96	10	-	-	-
IJCS Journal	87	04	-	-	-
John Agri Form	124	39	-	-	-
Myra digital mart	135	21	-	-	-
Periz plaza	154	39	-	-	-
Sarwin Williams	210	40	-	-	-
Vestige	145	41	-	-	-
TOTAL	1548	323	-	46	14

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-2018	14	BA	Tamil	Navarasam	M.A Tamil
	12	MA	Tamil	Navarasam	M.Phil
	21	BA	English	Navarasam	M.A English
	03	MA	English	Navarasam	M.Phil
	02	M.Sc	Maths	Navarasam	M.phil
	21	B.Sc	Maths	Navarasam	M.Sc.,
	12	B.Sc	Maths(CA)	Navarasam	M.Sc.,
	02	M.Sc	Maths	Navarasam	M.Phil.,
	13	B.Sc	Physics	Navarasam	M.Sc.,
	11	B.Sc	Chemistry	Navarasam	M.Sc
	02	M.Sc	Biochemistry	Navarasam	M.Phil

		B.Sc (CS)	CS	Navarasam	M.Sc(CS)
	37	B.Sc (IT)	CS	Navarasam	M.Sc(IT)
		B.Sc (IT)	CS	Navarasam	MCA
	08	M.SC(CS)	CS	Navarasam	M.phil(CS)
		M.SC(IT)	CS	Navarasam	
2017-2018	16	BCA	Computer Applications	Navarasam	MCA
	24	B.Com	Commerce	Navarasam	M.Com
	23	B.Com(CA)	Commerce with Computer Applications	Navarasam	M.Com (CA)
	08	M.Com and M.Com(CA)	Commerce with Computer Applications	Navarasam	M.Phil (Full time)

5.2.3 Students qualifying in state/ national/ international level examinations during the year(eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State GovernmentServices)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NIL	NIL
SET	NIL	NIL
SLET	NIL	NIL
GATE	NIL	NIL
GMAT	NIL	NIL
CAT	NIL	NIL
GRE	NIL	NIL
TOFEL	NIL	NIL
Civil Services	NIL	NIL
State Government Services	NIL	NIL
Any Other	NIL	NIL

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
CULTURAL		
Pooja Team	College level	02
Bharatham	-	01
Properties Team	College level	11
Mersal Team	College level	06
Forest Team	College level	08
Devil Team	College level	08
Barbie Team	College level	03

Tamil Team	College level	08
Jallikattu Team	College level	04
Karagam Team	College level	09
SPORTS		
100 mts Running	College level	545
200 mts Running	College level	424
Shot Put	College level	390
Discuss	College level	234
Javelin	College level	262
Chess	College level	153
Carrom	College level	210
Kabaddi	College level	196
Kho-Kho	College level	240
Volley ball	College level	154
Throw ball	College level	274
Cricket	College level	110

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-2018	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The office bearers of the college union council for students are selected unanimously by HOD, staff

andstudents every year.

The college student's council consists of

1. President   -   III UG

2. Secretary   -   III UG

3. Treasurer   -   III UG

4. Vice President(2)   -   III UG

5. Joint secretary   -   III UG

6. Assistant secretary   -   II UG

7. PG representative (2)   -   II PG

8. 2 secretaries for various extracurricular activities.(Fine Arts, Sports, Science)

9. Representative for Placement, Library, Service, Thirukkuralperavai and Vivekanandar Sinthanai Mandram.

> The office bearers gather grievances and requirements from students and they represent to Principal and Management to solve the problems and redress the grievance of students.

> Student council organizes various programmes inside the campus, Teachers Day, Women's day, Inaugural, Valedictory function, National day, State festivals, enthusiastic services on Annual day and sports day and pongalvizha.

> Assembly committee and class representatives are also unanimously selected.

> The student council collects the fund from all students for the expenses to be incurred.

> Students represent in various academic and administrative bodies and in various associations in the college. Students participate in the following committee and association.

1. Tamil Literary association
2. English Literary association
3. Sports committee
4. Science Club
5. Placement cell
6. Self-help activities
7. Fine Arts club
8. College magazine committee
9. Hostel committee
10. Assembly committee
11. Function convening committee
12. IQAC
13. Quiz club
14. Health centre
15. Thirukkuralperavai
16. Vivekanandar sinthanai mandram

> Students are encouraged to participate in social responsible activities like NSS, YRC, RRC and Rotaract club.
> Members in Clean and green committee, Waste management, rally and awareness programme.

5.3 Alumni Engagement
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500words):

YES , Alumni Association Registered

The College has established Alumni association since its beginning in the year 1997.

➢ Alumni association meetings with management and staff are periodically conducted in the college and it is functioning effectively.

➢ Eminent, higher position, Experts and talented alumni are invited to college to deliver lectures and motivate students and provide counseling for the achieving career opportunities.

➢ Alumni discuss with stake holders on various matters and academic performance and obtain feedback from alumni.

➢ On the basis of feedback obtained from alumni, the college modifies and updates all the academic performance and all other programmes.

➢ The financial assistance is contributed for the welfare of students such as monetary benefits for paying fees to poor students and gifts for talented students and achievers.

➢ Books are donated for library and the required infrastructural facilities are also provided.

➢ Alumni come forward to conduct campus interviews from corporate sectors, IT companies and other organizations for providing job opportunities.

➢ The Alumni association has donated a vehicle parking shed in the past year.

➢ The Alumni of well qualified, talented and software academician motivate the faculty for the innovative and modernized computer technical methods utilizing ICT tools with LCD projectors in teaching learning process.

The present Alumni association contains the following office bearers:

S.No	Name of the Alumni	Designation	Working Place & Qualification
1.	Mrs.L.Prabha	President	Assistant Professor in Commerce PSGR Krishnammal College of Arts and Science, Coimbatore.
2.	Mrs.P.Bhuvaneswari	Secretary	Tupperware manager, Tiruppur
3.	Dr.P.Nallasivam	Joint Secretary	Assistant Professor in Management Senunthar Arts and Science College, Tiruchengode.
4.	Dr.G.Samundeeswari	Treasurer	Assistant Professor in Commerce Bharathiar University Constituent College, Sivagiri.
5.	Mrs.E.Poorani	Assistant Treasurer	Assistant Professor in Biotech, Vivekanadha College of Arts & Science. Thirugencode.

6.	Mrs.M.Santhoshmani	Executive Member	Assistant Professor in Computer Science, Nandha Arts & Science College, Erode.	
7.	Mrs.P.Seethalakshmi	Executive Member	---	
8.	Mrs.Jamunapriya	Executive Member	---	
9.	Mrs.Parimala	Executive Member	---	
10	Mrs.Arunadevi	Executive Member	---	
11	Mr.T.Gunasekaran	Executive Member	---	
12	Mr.Muthukumar	Executive Member	---	
13	Mr.Ramesh	Executive Member	---	
14	Mrs.Devi	Executive Member	---	
15	Mrs.Karthika	Executive Member	---	
16	Mrs.Rajeswari	Executive Member	---	

5.3.2 No. of registered enrolled Alumni:922

5.3.3 Alumni contribution during the year (in Rupees) **: Rs.1,00,308/-**

5.3.4 Meetings/activities organized by Alumni Association **:01**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution provides two practices of the decentralization:

(1). It Provides operational autonomy in all areas of academic performance.

(2). Placement officer freely conducts coaching and training to all students every Saturday.

➢ The college delegates authority and provides operational autonomy in all areas of academic performance, decision taking and implementation of plans and polices in curricular programmes.

➢ The Principal provides freedom to departments, librarian, and college office, various curricular committees, college club, and hostel and students council.

➢ The Principal permits the HODs and staff members in performing freely in the academic activities and administrative programmes such as departmental activities, allotment of workload, various academic committee programmes, association and club activities, conducting departmental test, teaching and learning process and evaluation regularly.

➢ The college provides autonomy to organize competition, guest lecture, seminars, conferences, workshop, and faculty development programmes by inviting external experts and resource persons.

➢ Also gives autonomy in organizing and participating intercollegiate competitions and to plan budget for activities of associations and club.

➢ The HODs of the department perform the academic programmes with coordination and support of faculty members and student representatives.

➢ The departments decide the requirements for whole academic year like equipments, books and

infrastructural facilities.

➢ Placement officer freely conducts training and coaching programmes for jobopportunities and invite the experts and resource persons for placement interview.

➢ Staff members are entrusted as coordinators for various associations and clubs and given autonomy to activate the club activities, curricular and co- curricular programmes.

The college promotes participative management. The participative management consists of President, Secretary, Treasurer and members of the college committee, the Principal, Vice principal, HODs of departments, teaching and non teaching staff members, students' council, office bearers, class representatives and members of academic council.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Yes**

➢ The institution follows certain management procedures in administration, student's admission process, financial administration, staff appointment, research activities and library management.

➢ The functional role of management, principal, HODs, faculty members and students are formulated in such away for further development and accomplishment of the institution and to sustain the culture of academic excellence in education.

➢ The Academic Audit committee comprising of the principal, 5 HODs and one senior faculty member of college evaluates the academic facilities, performance of the departments and gives suggestions for further improvement and quality enhancement in academic activities, teaching-learning process, research, admission, curricular and extra-curricular activities.

➢ The confidential and appraisal reports are prepared by the principal analyzing the performance of the faculty members. The appraisal reports are analyzed to identify the strength and weakness of faculty. Various welfare schemes are provided by the management to the students and staff members. Group insurance is made for all students and faculty members. Faculty development programmes are often conducted to improve the skill and knowledge of the staff members.

➢ The Principal, HODs and the Members of the admission committee appraise the students about the infrastructure, achievements in various fields and their future opportunities for employment after their course completion. These provisions improve the enrolment of students and increase admission annually. To assist the admission process the Management offers financial support to merit students, rank holders and economically poor students. The profile of the students such as

Academic records, personal details, Admission registers and their performance in exams are recorded and maintained in the office.

➢ Orientation programmes and coaching classes are conducted for the newly admitted students for coordinating and assessing their knowledge. Department conducts entry level test in interdisciplinary subjects to access the students. The entry level assessment and performance of students are taken into account and concerned faculty members are intimated to cope-up with the knowledge and encouragement of programmes.

➢ Finance and Accounts are maintained by computerized academic management processing experts system software for fees collection and billing. Faculty recruitment is done by advertising vacancy of the department in newspapers and applications are invited, eligible candidates are called for interviews and appointments are made according to the qualifications and experience.

➢ The Institution has Research committee comprising of senior faculty members. Research committee of the college motivates all the staff members of all departments to pursue the research activities and projects and create more publications in the journals. The college has research center in all departments. The research committee encourages the staff members to undertake M.Phil and Ph.D research programmes and motivates to take major and minor research projects. The research committee encourages to conduct National, International seminars, conferences and workshop for presentation of paper and for improving the research activities, publication of research articles in journals and book. Research activities are encouraged by providing incentives to staff and students. The institution also allocates fund for expenses of research activities and project for staff and students.

➢ Name of the ILMS (Integrated Library Management System)- Dolphin Software -5.0.100 version.

➢ Library provides OPAC facility to the users (OPAC –Online Public Accessing Catalogue).

> **Book Lending Facility:**

   ➢ All PG Students can keep a maximum of 5 books up to end of the semester.
   ➢ All UG Students can keep a maximum of 3 books up to end of the semester.
   ➢ All Research scholars can keep a maximum of 7 books up to end of the semester.

> Teaching staff can keep a maximum 15 books up to the end of the semester.
> Non-Teaching staff can keep a maximum 5 books up to the end of the semester.
> Under UGC book, Book Bank Scheme Book is given to poor students for a period of one academic year.
> To provide additional book facility to meritorious students.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

Curriculum Development:

Bharathiar University designs the curriculum to the affiliated colleges. The institution get feedback from faculty and students for enrichment of the curriculum and the feedback obtained are communicated through member of Board of studies for representing to the university authority for modification and updation of curriculum.

Teaching and Learning:

> Evaluation of teaching and learning process is done continuously by adopting various methods like maintenance of academic records of the students and preparation of lesson plan by teachers.

> Each department has been provided with LCD and OHP projectors with ICT tools and screen for innovative teaching and learning process.

Examination and Evaluation:

> Evaluation is significant and needful system in the Teaching- Learning plan. Continuous evaluation process is facilitated to all students in each semester.

> Examinations are conducted as per university schedule.

Research and Development:

> Research committee has been established and the research committee encourages the staff members to undertake M.Phil and Ph.D research programmes and motivates to take major and minor research projects.

> The research committee encourages for developing research activities among faculty members.

Library, ICT and Physical Infrastructure /Instrumentation:

> Library was established with Internet and Digital Library. E-resources like INFLIBNET and DELNET were established as a modern procedure.

> All departments are provided with ICT tools for Teaching-Learning Process.

> **09** Laboratories, **83** class rooms, auditorium and conference hall, Net lab, Communication Lab with all needed instruments in all laboratories.

Human Resource Management:
➢ FDP Programmes for staff and orientation programme, refreshers courses for fresher's are periodically conducted.
➢ Self-appraisal methods are organized for teachers to access their academic performance.

Industry Interaction /Collaboration:
➢ Industrial visits are organized to various industries like corporate farms, bank, laboratories, library and research institutions, University Lab and Library to improve knowledge of students in emerging field.

Admission of Students:
➢ Admission committee comprising of Principal, HOD's and senior faculty members is constituted to monitor the process of admission.
➢ The criteria adopted for the admission of UG and PG students are on the basis of merit and their academic performance, records and first come first serve.

6.2.2 : Implementation of e-governance in areas of operations:
❖ **Planning and Development**– The College committee is convened once in every month on discuss various plan for academic performance and administrative activities. Also the committee discuss on various academic activities for the betterment and development of the college also for the benefit of students.
❖ **Administration** – The administrative committee is an important body to all the area administrative activities and also the college committee performs its duty for perform the best administration of the college.
❖ **Finance and Accounts**-.The appointed auditor is authorized to check all the accounts of annual year also the accounts are maintained every day by the accountant and cashier.
❖ **Student Admission and Support**– The admission committee is formed in the beginning of the academic year and also gives advertisement in newspaper. The admission of students is made according to the grade of students with first come first.
❖ **Examination** – The semester examination is conducted according to the schedule of Bharathiar university and also after the examination over the result will be published by Bharathiar university.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017-2018	A.Harini V.VaniAyyaswariya	Radiance of Feminism in the Contemporary Society	Trinity college for women (arts and scince) Trinity nagar, Namakkal	3,000
	A.Harini V.VaniAyyaswariya	Indian writing in English since 2000	Bharathiar university arts and science college Erode	2,700
	V.Kalaiselvi	International conference at SRM university	Poster Presentation	1500
	V.Kalaiselvi	International conference at Bannariamman	Poster Presentation	500

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organized fornon-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017-2018	FDP "Reaching the unreached challenges in customizing pedagogical approaches"	------	8/07/2017	116	------
		Encouragement and training to improve higher education qualification and technical method.	18/08/2017	------	27

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher course: Training for compensate the syllabus in academic performance	19	09.06.2017
FDP "Reaching the unreached challenges in customizing pedagogical approaches"	116	08.07.2017
Orientation Programme: Developing "Academic performance and Technical Knowledge"	101	29.08.2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
116	Fulltime	90	Fulltime

6.3.5 Welfare schemes for	
Teaching	➢ Academic achievements by staff members in curricular and co-curricular activities are felicitated by the management members. ➢ Personal loans for faculty members and salary advance are also given to the needy staff members. ➢ Gifts are given to all ➢ Staff members for the festival for deepavali and pongal. ➢ All the faculty members are honoured with memento in the Annual day for their efficiency for having brought good results and marks.
Non teaching	➢ Concession to the wards in getting school concession, distribution of uniforms to the drivers, loan and bonus. ➢ Gifts for pongal and deepavali and Annual day function.
Students	➢ Free education and fee concession to economically poor students, Add on courses, extra-curricular activities, remedial coaching, scholarship, Health care programmes and earn while you learn. ➢ Trying to make comprehensive insurance for all students.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
 (with in 100 words each)

➢ The management appoints authorized charted accountant as external Auditor to audit the accounts of the trust, college, hostel and college CPP centre every year.

➢ The external Auditor verifies income and expenditures of various aspects. Receipts and payment vouchers of daily transaction are checked by external auditor after scrutinizing and preparing the income and expenditure statement. External Auditor will submit the audited statement to the management.

➢ The management discusses and approves the audited statement in the General body meeting of the trust and submits the audited statement for approval of District Registrar. The last audit was done in the year 2017- 2018.

➢ The internal audit was done by accounts committee verifying the daily accounts transaction of the college once in a month. The accountant of the office daily checks the receipts and payments and records the receipts in the account ledger.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NIL	NIL	NIL

6.4.2   Total corpus fund generated   -NIL

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes /No	Authority
Academic	Yes	Dr.C.Vadivel and Dr.L.M. Swanalatha from other educational institution	Yes	Principal and HOD's
Administrative	Yes	University nominee and experts	Yes	Administrative Committee of Management

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

- ➢ PTA meetings are conducted periodically every year.

- ➢ Counseling, suggestion, solving problems for students

- ➢ Feedback from parents, funding for the improvement of institution etc.

- ➢ PTA association distributes prizes for the proficiency and efficiency of students every year in the Annual day.

- ➢ PTA association offers scholarship to the economically poor students during the year.**Rs.98,380/-**

6.5.3 Development programmes for support staff (at least three)

- ➢ Conducts Personality development programmes for staff members.

- ➢ Orientation programmes refresher courses for newly appointed staff members.

- ➢ Yoga and Meditation for staff members have been conducted.

- ➢ Helping fund for medical treatment for staff.

- ➢ Non-Teaching staff members have been encouraged to register themselves to continue higher education.

- ➢ Faculty members are provided with computer, internet, audio visual aids to facilitate teaching.

6.5.4 Post Accreditation initiative(s) (mention at least three)

1.National Seminar/ International Seminar conducted.

2. The English communication lab has been established with **60** computers for developing English communication skill for all the students.

3. Enhancement of academic performance particularly in Teaching- Learning more numbers of ICT and LCD tools are used.

6.5.5
a. Submission of Data for AISHE portal : (Yes /No) :YES
b. Participation in NIRF : (Yes /No) : NO
c. ISO Certification : (Yes/No) :NO
d. NBA or any other quality audit : (Yes/No) :YES

6.5.5 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration(from -----to-----)	Number of participants
2017-2018	**Library:** International Seminar: Topic : "Re-inventing Resources for research"	07.10.2017	One day	553 students
	Commerce: International Symposium: Topic: "A climate change: Causes and Impact on Demonetization	12.09.2017	One day	668 students

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Awareness program on protection from social evils	18.07.2017	450	----
Awareness for Sexual Harassment	10.10.2017	480	----

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

100 Kilowalt

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	YES	04
Provision for lift	NO	-
Ramp/ Rails	YES	04
Braille Software/facilities	NO	-
Rest Rooms	YES	04
Scribes for examination	YES	04
Special skill development for differently abled students	YES	04
Any other similar facility	Guides for using library	04

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressd	Number of participating students and staff
2017-2018	1	-	05.09.2017	Less exposure in academic performance	Less academic performance	245/02
	-	1	27.12.2017	Health Development	Health Issues	230/08

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Value Education	17.06.2017	➢ Every Saturday the value education sections are organized to deliberate the human values, health and hygiene values.
Social Evils	19.08.2017	➢ The value and culture in the modern life against social evils and socialization has been imparted among the students.
Better Life style	07.10.2017	➢ Improving attitudes towards sustainable lifestyle.
National Integration and communication development	16.12.2017	➢ Creating awareness about national history, cultural heritage, constitutional rights, national integration, community development and environment.
---	----	➢ Tolerance and justice are the basic teachings to be woven into environmental education.
Individual empowerment	17.02.2018	➢ Individual empowerment allowing space for students to take responsibility.
Creating social cultural, human values and ethics for students.	10.03.2018	➢ It creates a strong learning environment that enhances academic attainment and develops students' social, cultural and interpersonalised human values
Ethical and moral values and value education	16.06.2018	➢ Inculcates the lives of students with ethical and humanistic values. ➢ Value Education created curiosity, development of proper interests and attitude

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration(from-------to -------)	Number of participants
The Value in culture and modern life	26.07.2017	400
Environmental Education	04.01.2018	325

7.1.7	Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college organizes various programmes to create awareness among students in the campus and involve them in maintaining eco-friendly environment.
2. Medicinal plants and herbal garden are maintained
3. Plantation of sapling by Environmental Club.
4. Conduct awareness programmes by NSS, YRC, RRC and Rotaract club.
5. Display the aim in the campus "Go Green" "Think Green!", "Create Green", and "Save Green".

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

Best Practice – I

1. Title of the Practice

Value Education as a Best Practice

2. Objectives of the Practice

➢ Student's participation to enhance the quality education and values.

➢ To develop and create the value added and quality of education.

➢ The IQAC motivates the learners and faculty members to implement the plan of action.

➢ Students and teachers are motivated to enhance the quality of education.

➢ To improve the integral growth of human beings.

3. The Context

Students and faculty members play an efficient and enthusiastic role in developing values and quality of education. Both students and teachers are the important participants in the system of higher education.

4. The Practice

➢ Various committees are formed for developing skill, knowledge and efficiency.

➢ Students and teachers are encouraged to participate in these committees for the development of curricular activities.

➢ Every Saturday the value education sections are organized to deliberate the human values, health and hygiene values.

➢ The value and culture in the modern life against social evils and socialization has been imparted among the students.

➢ Improving attitudes towards sustainable lifestyle.

➢ Creating awareness about national history, cultural heritage, constitutional rights, national integration, community development and environment.

➢ Tolerance and justice are the basic teachings to be woven into environmental education.

- ➢ Inculcating principles of self-restraint, self-discipline, contentment, reduction of wants, freedom from greed and austerity which are some of the finest elements.
- ➢ Individual empowerment allowing space for students to take responsibility.
- ➢ It creates a strong learning environment that enhances academic attainment and develops students' social, cultural and interpersonalised human values.
- ➢ The students might face more complicated decision making situations about issues involving values. They should be helped in developing the ability to make proper choices through value education.

5. Evidence of Success

- ➢ The alumni appreciate often in their meet for initiating the impact of value education and moulding the students.
- ➢ The alumni also conveyed their appreciation and happiness for undertaking value education session of students.
- ➢ Parents are getting proud and pride regarding the value of life, culture of the society and approaching capacity of the neighbours and relatives because of the value education imparted by the institution.
- ➢ Faculty members are much interested by conducting counseling sessions for value education periodically.
- ➢ The institution is providing internet facility, maintaining good academic records, more usage of books in library, training and coaching classes for competitive exams for developing future opportunities and value of life.
- ➢ Moulds students to have friendly approach with neighbors and family members.
- ➢ Builds self-confidence for individual development.
- ➢ Inculcates the lives of students with ethical and humanistic values.
- ➢ Value Education created curiosity, development of proper interests and attitudes.

6.Problems Encountered and Resources Required:

- ➢ Exposure made by the eminent personalities visiting the college.
- ➢ Experience based learning by the teachers.
- ➢ Media especially print library resources, internet, Website, audio and visual media.
- ➢ Handout prepared by the teachers.

Best Practice – II

1. **Title of the Practice**

    Co-Curricular Activities and Club Activities for Self-Help Employment.

2. Objectives of the Practice

 ➢ Club activities are the significant practice to bring out their hidden talents.

 ➢ To develop skills in all fields, confidence building and creativity.

 ➢ To create employment opportunities for the students.

 ➢ To make them earn while learn.

 ➢ To develop leadership quality among students in team work.

 ➢ To get self help employment through club activities.

 ➢ Students are encouraged to take full advantage of these opportunities to broaden horizons, excel in interest areas.

3. The Context

 ➢ Club activities once in a week.

 ➢ Resource for getting self employment.

 ➢ Developing computer knowledge skill.

 ➢ Students have innate talents-exploring and exposing such talents not only to motivate them but also brings laurels to the institution.

 ➢ The co-curricular activities and club activities are necessary in addition to the academic curriculum and to create self employment.

 ➢ To promote the dogma of "Earn While You Learn".

 ➢ To exhibit and sell the products produced by students through club activities.

4. The Practice

 ➢ Every club consists of a coordinator among the faculty members from various departments.

 ➢ For club activities 40 students from various courses are selected for carry out the club activities and one student from final UG is designated as club in charge.

 ➢ The students of these clubs are well trained and coached for their self help employment for their future.

 ➢ Both UG and PG students involve placement cell and career guidance to secure right employment opportunity.

- The Club co-ordinators invite External expert from outside for coaching and training the students in the club activities frequently.

- The following club activities are done by the respective club students for 3 hours every Saturday.

Various clubs and forums are:

1. New method Technological Club
2. Toy Making Club
3. Beautician Training Club
4. Painting Club
5. Tailoring Club
6. Cookery Club
7. Cultural Club
8. Handicraft Club
9. Jewelery Making Club
10. Disaster Management Club
11. Computer Learners Club
12. Embroidery Club
13. Science Club
14. Health Centre
15. Placement Cell
16. Tamil Literary Association.
17. English Literary Association.

5. Evidence of Success

- All club activities depend upon the future employment opportunities.

- The part time employment opportunities for learners are acquired skills for generating income.

- Through placement cell 893 students were placed for the past 4 years.

- Through these club activities, students exhibit their talents and their efforts are rightly identified. Some of the out gone students through these club activities have got self employment.

- Many alumni are appreciating the students for their self reliant and skill development.

- All the parents are appreciating the club activities done in the college every Saturday for exhibiting the talent of their daughters such as cooking, painting, Tailoring, embroidery and beautification etc

6. Problems Encountered and Resources Required:

- Most of the faculty members of our college are important resource persons.

- External Experts are invited for providing coaching and training and the remuneration for the experts is paid by the management.

- Separate rooms are allotted for all Clubs.

> The infrastructural facilities and accessories are provided by the management to all the clubs like sewing machine for the Tailoring Club, cookery things, gas stove, vessels and edible things for Cookery Club, ornament things and models for Jewelry Making club, needed things for Toys Making club and varieties of paints, brushes for Painting Club, all kinds of makeup things for Beautification club.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

1. To substantiate the vision of the college, that is to promote rural women empowerment.

> The college offers number of concession and scholarship for the economically poor students to pursue their higher education in the college. For this distinctive feature the Bharathiar University has awarded **"Best Self Financing College Award"** for the self less service of the institution.

> The administrative council and college trust give much importance for the development and betterment of the college education.

> The management inspires the Principal, all the HODs, staff and students for the fulfillment of stated vision and mission.

> Management discusses in the regular meeting the academic, administrative plan and policy and implementation.

> The college fulfills all the requirements of departments like infrastructure, library, building and extension.

> Management offers concession to economically poor students and scholarship for student achievers.

> The management implements all the decisions taken in the IQAC meetings with stake holders for the enhancement of quality assurance and sustenance in all areas of Academic performance of the institution.

> The discussion and decision with regard to the curricular programmes in tune with vision and mission of the Institution taken by various academic bodies are communicated effectively to all students, teaching and Non-teaching staff members of the college through circulars.

> The objectives and programmes of vision and mission are displayed in the notice board of all departments. These are exhibited through flex board in the important sections of the campus.

8. **Future Plans of action for next academic year (500 words)**

1. For establishing for autonomous college in future

2. Encouraging faculty members to apply for major and minor projects.

3. Placement should be made for all students by inviting more number of reputed companies.

4. Communication skills should be develop among the students and modernized technological skill should be developed.

5. Plan to conduct more number of FDP orientation program.

6. To achieve **"A" Grade** from NAAC in the next time.

*Name*_____   *Name*_____

_____   _____
Signature of the Coordinator, IQAC   *Signature of the Chairperson,IQAC*

_____ *** _____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre forExcellence
COP	-	Career OrientedProgramme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate AptitudeTest
NET	-	National EligibilityTest
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	SelfFinancing
SLET	-	State Level Eligibility Test
TEI	-	Teacher EducationInstitution

****

For Communication with NAAC

The Director
National Assessment and Accreditation Council (NAAC)
(An Autonomous Institution of the University Grants Commission)
P. O. Box. No. 1075, Nagarbhavi
Bengaluru - 560 072
Phone: +91-80-2321 0261/62/63/64/65
Fax: +91-80-2321 0268, 2321 0270
E-mail: director.naac@gmail.com
Website: www.naac.gov.in