



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr.P.Sharmila	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04242357209	
• Mobile no	9344578353	
• Registered e-mail	navarasamartscollege@gmail.com	
• Alternate e-mail	navarasamiqac@gmail.com	
• Address	Navarasam Arts and Science College for Women, Arachalur,Erode-638101	
• City/Town	Arachalur	
• State/UT	Tamil Nadu	
• Pin Code	638101	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the Affiliating University	Bharathiar University				
• Name of the IQAC Coordinator	Mrs.M.R.Chitra Devi				
• Phone No.	9942045466				
• Alternate phone No.	04242357209				
• Mobile	9344578353				
• IQAC e-mail address	navarasamaiqac@gmail.com				
• Alternate Email address	navarasamcollegenaac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://navarasam.edu.in/documents/AQAR_2019_2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://navarasam.edu.in/documents/Academic_Calendar_2020_21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.89	2012	27/11/2012	04/01/2018
Cycle 2	B	2.35	2018	04/01/2018	25/12/2023
6.Date of Establishment of IQAC			19/07/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.V.Kalaise lvi	Student project scheme	Tamilnadu state council for science and technology	2020 6 months	7500
Dr.P.Vijayachandra	seminar grant	Tamilnadu state council for science and technology	2020 3 months	15000
Dr.V.Sugumar , Dr.P.Vijayalakshmi	seminar grant	ICSSR	2020 2 days	22500
8.Whether composition of IQAC as per latest NAAC guidelines			Yes	
• Upload latest notification of formation of IQAC			View File	
9.No. of IQAC meetings held during the year			04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report			No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
• If yes, mention the amount				
11.Significant contributions made by IQAC during the current year (maximum five bullets)				
• Contribution to Academic Curriculum: - Due to pandemic situation, the institution has run through online mode for current academic				

activities. From the beginning of the Academic year, IQAC conducted online meeting with all Department heads for preparing Academic Calendar, CIA and Model Examination schedules. All Heads of the departments are instructed to prepare workload, Time Table and subject allotment for the faculties of the respective departments. • IQAC initiates all the faculties to give the awareness of program outcome, program specific outcome, course outcome and the credits of the subjects to the students. • IQAC conducted the awareness program of COVID, orientation program about how to use the tools like google meet, class rooms and zoom meet for conducting online classes and submission of assignments for students. • IQAC motivates all the faculties to attend national and international FDP, webinars and workshops conducted by various colleges and universities. Also, the students have been encouraged to appear the quiz competition, webinars and to give responsiveness program for on line semester examinations. • Through NSS Team, mask, sanitizer and alertness program for the COVID were given to the adapted village which have been suggested by IQAC.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To implement online feedback mechanism	The same was implemented
To motivate the use of ICT tool	The same was implemented
To increase the e-content for all the programmes by the respective faculties	The same was implemented
To implement the Learning Management System.	The same was implemented

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Management Trust meeting	14/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	08/06/2020

15. Multidisciplinary / interdisciplinary

The institution has designed and developed its own perspective and strategies to be adopted for following a multidisciplinary approach. As an affiliated college, the college follows the curriculum prescribed by the University. It is mandatory for every UG student to study at least one interdisciplinary / Multidisciplinary course to complete their degree. The college promotes interdisciplinary among its students through various departments. For instance, English literature students are encouraged to pursue a course on MS Office, and Computer Science students are encouraged to do a course on Principles of Management. As a practice, the college has been offering a number of certificates/adds on/value-based courses of interdisciplinary nature, every year. In order to develop the all-round capacities of the students - intellectual, visual, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal. We are in process to implement online courses through National schemes like SWAYAM, NPTEL, etc, for our students and considering for credits earned against elective courses. Academic programmes are redesigned to include Multidisciplinary / Interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. It can be said that the University is proactively working towards implementation of the suggestions given in the NEP.

16. Academic bank of credits (ABC):

The institution already offers credit-based courses and projects as per the curriculum and organizes community engagement and social service activities for the fulfilment of the programs. The college has sufficient collaborations and MoUs with national institutions testifying to its satisfactory state of internationalization of

education. The college has acquainted its faculty with the procedures to offer online MOOC courses through faculty in curriculum design and pedagogy is enhanced through formulating a curriculum for certificate courses.

17.Skill development:

The college is promoting Value-Based Quality Education; hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies. The institute has an established training cell which actively participates to strengthen the current trends required in industry, Placement Training Cell (PTC). The institution promotes vocational education and soft skill development of students through various establishments like the Institutional Innovation Council (IIC), and Research Innovation and Incubation Centre for Entrepreneurship.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Preservation and promoting of languages are one of the targets of the College in future. Located in a multilingual region, the institution promotes the exchange of linguistic and cultural traits of heterogeneous groups. Students get an opportunity to develop their multilingual capacity in Tamil, Hindi, and English alike. The introduction of THIRUKKURAL couplets as part of value education evidently shows the institution's integrity towards rich Indian culture and Dravidian tradition. In order to promote /integrate the local language, art and culture, it is the regular practice at institute that all NSS activities conducted in adopted villages are compulsory executed in local Tamil language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College also efforts to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyse, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students. The Institution already follows outcome-based education with a customized lesson plan manual which clearly states, course

outcome, programme specific outcome and programme outcome. Students are made aware of the various course outcome, and program-specific outcome through the curriculum and orientation program. Attainment of outcome is analysed and assessed at the end of the program.

20.Distance education/online education:

The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google Meet and Microsoft Team, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. The institution promotes teaching-learning through virtual platforms. Faculty members have sufficient experience in e-content development and the use of technological tools for the teaching-learning process. The institution has a learning management system (LMS) for academic practice and follows innovative teaching methods. Navarasam college is an approved learning support center of Bharathiar University School of Distance Education.

Extended Profile

1.Programme

1.1	797
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1970
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	523
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	694
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	89
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	89
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	71
Total number of Classrooms and Seminar halls	
4.2	1234
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	460
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery by adhering to the academic calendar provided by the affiliating Bharathiar University. The Head of the institution discusses with the Department Heads before the commencement of every semester and plans the works and activities needed to be implemented for the effective curriculum delivery. The workload will be prepared by the Heads , will be submitted along with the subject allotment and a scheduled time-table. Each and every faculty frames the subject plan by categorizing the topics to be completed within the prescribed time. The course material and the question bank will be prepared well in advance for the convenience of the students. Orientation programmes and bridge courses will be prepared to refresh and equip the minds of first year students. Classroom teaching, seminars, video lectures, powerpoint presentations, webinars, assignments, case studies, competitions and other such interactive programs are given to the students. This might develop the students higher order cognitive skills like critical analysis, problem solving, evaluation capacity and strong determination. Periodic unit tests and continuous internal assessments will be given to the students. After evaluation, the learning ability of the students will be analyzed. Measures will be implemented for promoting the Slow learners by their respective mentors. Class committee meetings will be conducted after each internal examination and measures to rectify the grievances would be made immediately. Feedback forms will be collected from the students and faculties.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://navarasam.edu.in/documents/accalendar20_21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution adheres with the Academic calendar released by the University during the commencement of each semester. The reopening date and closing date of the semesters, number of working days, holidays, conduct of internal examinations, University examination schedules are mentioned in the Academic calendar. The interactive

activities like seminars, workshops, guest lectures, conferences, club activities and various other celebrations will also be included in our institutional calendar. The continuous internal examinations will also be conducted as stated in the Academic calendar. Information regarding the code of conduct and measures to be followed to maintain the physical features of the college, laboratory rules and regulations, committee and Union council activities of the college are mentioned in the Academic calendar. Time to time fluctuations will be considered and flexibilities are made for the effective conduct of different activities. Patriotic songs, quotes and slogans which reflect the ethics, human values and environment sustainability are also included.

The importance of CIE along with the procedures to conduct and utilize it for the improvement of students is also added in the Academic calendar. The IQAC also monitors the various activities and promotes the effective conduct of different activities to be implemented.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://navarasam.edu.in/documents/accalenda_r20_21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****25**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****11**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**432**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College strongly trusts in integrating professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the social, economic and technological development of the nation besides acquiring skills for critical thinking, logical reasoning and decisions making in times of crisis. Since the time of its inception, the college has made efforts towards developing value-based education to the students with a vision to promote values to be a better citizen. The Bharathiar University, under which the institution is affiliated has prescribed courses for all programs relevant to gender, environment and sustainability, human values and professional ethics, in various semesters. In the fifth semester a compulsory course of Environmental Studies and Human Rights has been incorporated into all programmes. The college celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students. The college has Women counselling Cell and a Grievance Redressal Cell to provide counselling to students, promote gender equity among students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

484

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://navarasam.edu.in/feedback/2020-2021.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	https://navarasam.edu.in/feedback/sss%202020-202119987.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
524		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
62		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Our College follows Bharathiar University guidelines for continuous internal evaluation (CIE). During admission, students and parents		

are made aware of the rules regarding the continuous internal evaluation system which is published in the students calender. Curricular assessment is based on involving periodic written tests, assignments, seminars, lab skills, records and viva voce. College has constituted an Examination cell for the conducting CIE. Committee ensures timely conduct of exams. For the slow learners, the department provide personalised support to the needy students in the form of additional/special classes, study materials etc. For advanced learners students are made to participate in the various club activities. The Institute provides students the opportunity to compete with their counter parts by participating in various academic events organised by the college and other institutions of higher learning.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/documents/remedial.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1842	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various student centric methods in its regular teaching learning activities. Experiential learning is the process of learning through experience so that students can apply the theories and knowledge they have learned in the classroom and library to the real world situation. Students of physical, biological and chemical Sciences, are provided with excellent laboratory facilities with all advanced machineries, tools, equipment and other materials. As part of their regular teaching and learning activities, the laboratory tests prescribed in their course/program curriculum are mandatory. For arts students, the possibilities for

learning are related to the various programs run by the respective departments in addition to the regular teaching and learning activities. Examples of experiential and participatory learning activities in the college include conducting exhibitions, extension activities, conducting weekly events like ????? ???? ?????????????? and other studies, experiments, and student participation in language labs and computer labs. In addition, both postgraduate and undergraduate students are required to complete a research project study/dissertation in their final semester as part of their programme curriculum. It certainly helps students to enhance their learning experience through experiential and participatory learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://navarasam.edu.in/documents/placement.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication technology (ICT) includes, computers and their peripherals, internet, mobile phones and other electronic delivery systems are increasingly being used in the modern education system. The college is having 5 computer labs with LAN connectivity. The college has an automated library system. Teachers of the institution also bring out the latest lecture series through their own youtube channel. The college also has its official youtube channel to reach out to all its students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

732

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent, time-bound and efficient method is being followed in the college. Internal examinations are conducted prior to the university examinations. All necessary steps are taken to conduct smooth internal examinations. The timetable for the examinations are published in the notice board. During online mode of teaching, the timetable was circulated in WhatsApp groups. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers and the marks are displayed in the department notice board. During the pandemic situation, the marks were intimated to students through online platforms. If any discrepancies are reported by the students, then they are resolved by the faculty immediately. After the results are announced, the departments will hold individual PTA meetings and discuss the academic and campus life of the students with their parents.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1259baVdmqTm_GHkO17aB_qgnfBB9ovK_/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college follows a three tier redressal system: students can first approach the teacher in charge for grievances if any, failing which the matter is reported to the respective head of department. If the grievance is not redressed, the matter is taken to the principal for resolving the issue. The final internal assessment marks are calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded to the university portal at the end of semester. The college strictly follows the guidelines and rules issued by the affiliating university while conducting

internals examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment. To resolve any grievances of students, students can also approach the college level Student Redressal Cell chaired by the Principal.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1259baVdmqTm_GHkO17aB_qqnFBB9ovK_/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The University framed Programme Outcomes, Program Specific Outcomes, and Course Outcomes for all UG and PG programmes and communicated to all of its affiliated institutions. The Program Outcomes and Program Educational Outcomes are posted on the institutional website and communicated to faculty and students. The department initiates the process of conveying the syllabus and content to students through course instructors. The institution displays the POs and COs in department notice boards where students can also view the POs, PEOs and COs. The POs, PEOs, COs are uploaded in the digital learning platform Google Classroom by the teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://navarasam.edu.in/documents/Program_Course_Outcome_all.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution is affiliated to Bharathiar University and adheres to the curriculum. During the academic year 2020-2021, the University implemented the outcome education curriculum. The institution implements a framework for achieving COs and POs. The institution evaluates the attainment of COs, POs, and PEOs employing internal and external assessment methodologies. The external

assessment process is reviewed by university external members. The CIE matrix includes internal, model examination test marks and assignments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://navarasam.edu.in/documents/Attainment_PO_CO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

719

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://navarasam.edu.in/documents/FinalYear_Resulrs_20_21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://navarasam.edu.in/feedback/sss%202020-202119987.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Innovation - The students are encouraged in software development

for the college activities and its implications are done. Students are encouraged and motivated through development programs and workshops to enhance their skills.

• **Eco-friendly campus** - The institution is significantly contributing to maintain an eco-friendly campus with various extension activities like Herbal gardening and planting trees on important occasions. The students are enlivened by watering the plants regularly at their relaxation time. The Herbal Garden consists of a variety of herbal plants which provides a vast knowledge on the appearance and medicinal use of the plant. The college works efficiently in creating responsibility among the students and staff for a "Poly bag free zone". The college students are getting cognizant in order to reduce the utilization of plastic and single-use poly bags. Solid and waste managements are practiced in the campus to create environmental sustainability and devise the importance of waste management and organic farming. Pot water is available in our institution in all blocks. Rain water harvesting is implemented in our institution. "Important of the Water Awareness Program" has conducted and motivated the students for not wasting the water and to store the water like backwater.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://navarasam.edu.in/documents/innovation_echoSystem_20_21.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****12**

File Description	Documents
URL to the research page on HEI website	https://navarasam.edu.in/documents/Research_20_21.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****9**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****12**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College educates the students to know the social issues, good values, service orientation, and holistic development through various clubs such as NSS, YRC, RRC and Eco friendly environment.

Our College is having Four NSS Units with 4 Program officers, 400 students and 2 NSS Advisory Committee. Every year the NSS organizes 7 days special camp with 50 students in the adopted village, Chillangatuputhur with the help of Village Panchayat Officers and VAOs. It conducts Rally, door to door campaign on Cleanliness, Dengue Awareness, plastic eradication, open defecation free awareness, Street Play, Yoga, Medical camp, etc. Many villagers and students participated in the activities.

NSS : Swachh Bharath Abiyan , Swachh Hi Seva , Swacchta Pakhwada, river cleaning, blood donation camp, Awareness program on handwashing , Save drinking water, Yoga , Road safety, campaign of new voters registration, Plastic eradication, Dengue awareness, sadhbhavana diwas , NSS Day, eye donation , Health checkup camp, Joy of giving etc. Awareness on voting, Voter id registration campaign, Voters day celebration etc.

- ECO Friendly Environment: Tree plantation, Environmental protection, vending of plantlets etc.

The NSS and various clubs help the students to grow individually to increases the students' confidence level, develops leadership, and improves knowledge on different people through different walks of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an excellent infrastructure which facilitates the students and faculty to carry out the new method of teaching for the upliftment and development of the rural women students.

Total Area of the Campus: 70617 Sq.Mts

The college has Four wi-fi-enabled academic blocks comprising 63 well-furnished classrooms, 15 LCD Projectors and one seminar hall with Interactive Board for the learning process.

- **Laboratories** - The Institution has Computer and Science Laboratories with latest configuration and well-equipped instruments. English department has communication lab to improve reading, writing and listening skills.
- **Library** - Library, the Learning Resource Centre is equipped with 30599 text books, 80 National and international journals and Magazines with its back volumes, Project and dissertation reports and the provision of accessing e-resources like DELNET and INFLIBNET and NPTEL through Digital Library with 7 computers.
- **Halls and Auditorium** - The institution has one Seminar Hall is available with a seating capacity of 150 members, equipped with electronic podium facilities, LCD projector. The open auditorium with a seating capacity of 2500, equipped with audio/video facility, podium and LCD projector.

Other facilities - IQAC, solid composting Unit, UPS/Generator Rooms, Common Room, Sports, NSS ,Fire Extinguisher and Divyangjan - Friendly ramp are so available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and Games - The institution gives much importance to the extra-curricular activities to the students. To provide infra in both Indoor and Outdoor sports facilities.

Sports Facilities

- **Fitness Centre** - Weightlifting and Power Lifting
- **The outdoor sports:** Badminton Court - 1Kabaddi Court - 1,Volleyball Court - 1Sot-put, DiscJavelin, coco, 100 meters

Ground and shuttlecock

- The indoor sports: Carrom Board and Chess,

Cultural Activities - The institution provides equal importance to Cultural activities also. They are performed during the College festivals like Annual day and Sports Day, etc. celebrations. Our college has conducted Breeze competition event every year like this is an annual tradition that everyone looks forward to.

Annual Day is planned at the end of every year to appreciate and honor the meritorious students in all aspects like University Rank Holders, Class toppers, subject toppers, Full Attendance, Best Outgoing students from the Final year students.

A Fine Arts Club has conducted Breeze competition event every year with the motto in bringing out the hidden talent of the students in all aspects. This club mainly focuses on the ethnic activities from the students to show their talents. This club comprises of Non-Stage events which includes Essay writing, oratorical, drawing, cooking without fire etc., and Stage Events like classical dance, fusion dance, Quiz etc., which covers all the area to bring out the skills. Through this the students develop their personality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

73

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****9974815**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Library Software name - Dolphin 5.0.100 (Computerized Academic Management Processing System - Information Library) Developed by G. Selvaraj, E-Mail : Dolphinsoftwares@yahoo.com and Contact Number - 94430 82678
- Nature of Automation (fully or partially): FullyAutomated and Installed in 2012
- An ntegratedLibraryManagementSystems(ILMS)issynchronizedwithth eLANnetworkinthelibrary consisting of seven computers that contains several functions.
- These functions include Acquisition, cataloguing, Circulation, Book Location and facilitating e- gate entry.
-

Acquisition

The requirement of the needed text and reference books are obtained from all the function area based on the requirement the budget has been allocated to purchase them. After the arrival of the books the entry of books details in the book master viz., Title, Author, Publisher, Department, Amount no. of copies are entered in the purchase register.

Cataloguing

Each book is assigned an accession number for ease management. Cataloguing consists of title, author, publisher etc. Details of membership are entered for both Faculty and students with unique ID number.

Circulation

Processes of counter transactions such as issue, return and renewal of books to Faculty and students are made easier through the issue counter. The borrowed books details are updated in the student's page and the same is updated in the Master book issue register

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

180749

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

437

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates the IT infrastructure continuously for the upliftment of the college in the recent IT era with 4 wi-fi facilities with 200 Mbps and 60 systems having Internet facilities.

- The college has been equipped with 467 computers combined in five Computer Laboratories and one English Communication Lab with latest software uniquely for the student's usage that leads to digital era.
- Proprietary and Open Source Software are updated then and there with when the new edition is required. Two computer laboratories are equipped with 15 LCD projectors for effective teaching and demonstration. The effective IT team supports for upgradation of laboratories to provide an excellent academic experience to the students and faculty for academic, research and administrative activities. The lab provides students a highly interactive and experimental learning to develop their knowledge beyond the outcomes of the curriculum.
- Configuration in system- core i3 and i5 with 1TB HDD, 4GB RAM 2018 onwards

- The institution provides the propitiatory software like windows XP, Windows 10, Windows Server 2003, Windows Server 2008 , Windows Server 2012 , Microsoft Office 2010, Microsoft Office 2013 Office and ERP.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

478

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9043608

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution maintains its own maintenance policy which is approved by the head of the institution. As per the maintenance procedure, the college obtains and renews all the necessary certificates from the Government in the stipulated time period without any delay. Furthermore, with the help of the supervisors the building, water tank, electrical connection etc., is timely monitored.

- The college building is maintained with the proper intervals of time. The electrical connections in the office room, classrooms, departments, library, and toilets are frequently scrutinized by the college electrician.
- In Lab, Stock, utility and maintenance registers are maintained by the well-trained Lab Admins and assistants. Internal Stock verification is done at the end of every Academic year.
- Fire extinguishers are maintained in the lab and all necessary places.
- In Library, Classification of stacks are carried out the internal stock verification at the end of every year.
- Invoices for the purchase of sports equipment are filed properly.
- To ensure optimum utilization of computers, timetable for practical classes is prepared in advance. Online comprehension tests, quizzes and assignments are conducted in Internet Lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

203

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

326

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

157

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute believes in giving equal opportunity to the students to provide them with opportunities to participate in various academic and administrative bodies.

The students from each class were selected as representatives for various committees and clubs. Moreover, Chairman, vice-chairman, secretary, joint secretary and 25 various Committee Members were also selected every year. Joint Secretary and 25 various Committee Members

- is a student body of the college consisting of student representatives from all the branches. It is mainly involved in conducting and organizing intra and inter-college activities.

Aims and objectives

- To enhance communication between students, administration, staff and parents and all concerned stakeholders.
- To promote friendship and respect among fellow students and teachers.
- To promote co-curricular and extracurricular activities by providing the platform. Representing the views of the students to college administration.
- To support the administration and staff in the development of the institute. To represent the views of the students on matters of general concern to them.
- To promote an environment conducive to educational and personal development.
- To actively participate in the conduction and organization of various clubs and committees.

Students are representing and engaging in various administrative Committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was formed in the year 1998 under the title "Navarasam Alumni Association" to establish a relationship between the alumni and the Institution for overall development.

The alumni meet is planned by the departments, where the alumni from different branches of the undergraduate and postgraduate programs share their views and give suggestions for the betterment of their junior students.

The alumni meet is hosted by the department generously and the alumnae are honored with mementos during the special visit of alumni as special guests. Such meetings are beneficial for the Institution and the alumni. This provides an opportunity for the alumni to meet their friends and act as a bridge for the faculty to share their experience, knowledge, and insights. The alumni support us both financially and non-financially.

Non-Financial Contributions - The alumni visit the institution to deliver Guest lectures and seminars for the students in their areas of expertise and motivate the young minds. Alumni act as members of the Board of Studies for the Add on Courses. The alumnus was invited as chief guest for the college annual day. The alumni Successful entrepreneurs are being invited to talk on their success stories on various occasions of the Institute.

Financial Contributions - The Alumni of our college render their help by providing the books for library, two-wheeler parking shed and computers for lab.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/documents/alumni_20_21.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the institution is reflective of an effective leadership in tune with the vision and mission. The institution has framed a well-defined Mission, Vision, Quality Policy and Quality Objectives in tune with the objectives of imparting higher education to the womanhood hailing from diverse rural demographics and to empower them with knowledge, skill and leadership quality.

- The institution has completed 26 years with success in higher education by promoting rural women betterment and empowerment.
- The institution encourages and involves on the enrollment of students especially the first-generation women learner from rural village to acquire valuable higher education.
- 17 club activities are conducted regularly for availing self-help employment on various fields.
- IQAC has been established by the college for enhancement of quality and quality sustenance in all areas of the institution.
- Remedial classes for slow learners are conducted for their academic improvement.
- The Top Management comprises President, Secretary, Treasurer and ExecutiveCommitteemembers.TheyguidetheinstitutionthroughtheCollegeGoverningbodycomprisingSecretary, Joint Secretary, College Committee Members and Principal.

The formulated policies are integrated in the strategic plan by the College Governing body. The Heads in academic matters of their departments being the leader of the team.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/history.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In order to decentralize and encourage participative management, Annual Plan with Budget prevails in Navarasam. A two-tier mechanism is adopted for the effective and use of financial resources and the allotment of the funds to the developmental need of the institution is done by the management. The Management has finance committee which decides towards development of the college, infrastructure, student, teaching faculty and non-teaching staff welfare.

- Management - The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making.
- Administration - The administration, leads and supports the development and implementation of policies, programs, and initiative are associated with the vision and mission of the college. The administration ensures the smooth functioning in Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance.
- Non-Teaching Staff - In the administration non-teaching staff plays crucial role in managing the day-to-day work.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/gover.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic plan is "Empowering Rural for Women" quality policy of the institution by inculcating communication skills and placement

training to promote independence. Navarasam believes to empower for women with the knowledge, skills and self-confidence necessary to participate fully in the development process. The institution promotes club activities among the rural women folk for self-employment from job seekers into job creators. This will provide them creativity, freedom and ability to generate wealth. The students of our institution organizes "Navarasam Bazaar" for students like Entrepreneurship Development Programmes is celebrated for promoting student participations in this arena. Women communities of the institution are motivated through program topics such as interaction with successful entrepreneur, Loan facilities available for entrepreneurs from banks, Business Plan, Role of MSME for Entrepreneur Development to First Generation Entrepreneur, Field Trip, Market Survey, Consumer Product Preparation and Management concept on Entrepreneurial Development etc., are arranged periodically.

The Charitable management has provided facilities for all the clubs to develop the entrepreneur students through the guidance of faculty members. The revenue generated through these activities is utilized by the students for their academic needs. This will foster the best business practices, provides opportunities for self-employment and empowers women in market workplace.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://navarasam.edu.in/plan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institution has a legitimate organizational structure to plan, manage and execute various functioning of administrative and academic processes. The College Governing Body comprising Secretary, President, College Committee members and Principal are responsible for formulating the policy with the guidance of top management. are made at appropriate levels in the organizational hierarchy.

The Principal of the college delegates the administrative work to the Vice Principals and the Departments Heads who are in-charge of the academic and administrative functioning of departments. The

teaching faculty members take care of the academic aspects and activities related to co-curricular and extra-curricular aspects.

Statutory bodies such as IQAC Cell, Examination Cell, Finance Committee, Placement Cell, Grievance Redressal Committee, Physical Education, Clubs, Discipline Anti-ragging Committee, Library Advisory Committee, Fine Arts Committee, Purchase Committee, Function Committee etc., embodied in the organizational structure of the institution deliberate their entrusted responsibilities.

Service Rules - The staffs have the benefits of PF, Casual Leave, Medical Leave, Study Leave, Special leave and Maternity leave. For every academic year our management will give the memorable gift to all teaching and non-teaching faculties and giving amount for the faculties published their papers in reputed journals and book publication.

- Procedures - All the activities of the institution are carried out as per the Quality System Procedures manual of Navarasam.
- Recruitment - Recruitment takes place according to the rules by the Secretary and the Principal. The recruitment process is carried out based on the standard procedure.

File Description	Documents
Paste link for additional information	https://navarasam.edu.in/trust.php
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management is executing welfare measures for both teaching faculty members and non- teaching staff in all aspects bearing in mind that their well-being is important for effective functioning of the institution and also to create cordial ambience.

Teaching faculty

- PF is paid by the Management along with the faculty contribution.
- Transportation facility.
- Sanction of Maternity leave, Casual leave and Medical leave.
- Special leave for research scholar.
- Duty leave facility wherever applicable.
- Free Medical camp.
- Annual Memento.
- Marriage Gift.
- Special gift is given for faculty those who got cent percent result in their subjects.
- Hostel facilities are available for staff
- Free field trip to staff.
- All leave facilities are as the government regulations.
- Education to the wards of all staff has given concession.
- Group insurance for all staff and students

non-teaching staff

- PF is paid by the Management along with the faculty contribution.
- Annual Memento.
- Periodic revision of pay scales.

- Free transportation facility.
- Sanction of Maternity leave, Casual leave and Medical leave.
- Free Medical camp.
- Gift for marriage
- Deepavali bonus for non-teaching staff
- Free uniforms and lunch for drivers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

107

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has well designed performance appraisal system prepared by the IQAC to evaluate the overall performance of the teaching faculty members. At the end of every year, IQAC collects the self- assessed performance appraisal details duly filled in by faculty members. This system inspires faculty members to widen their professional knowledge and academic growth as well as identifying

areas for improvement.

The self-appraisal form determines the Educational qualification, Teaching experience, Research contributions. Improvement of professional competence, Additional responsibilities held in Navarasam Pass percentage of the subjects handled, Professional activities, Contribution to the teaching and development of the college.

The strengths and weaknesses of the faculty members and it provides the vital platform to improve their professional proficiency. It is the process of self-evaluation that helps them reach the right level of self-sufficiency and gear them towards professional development. The improvements to be made are discussed in the faculty meeting and management review meetings. The Principal forwards the appropriate information of the faculty members on multiple activities to the top management to be considered for better appraisal at the time of promotion and increment. The Principal and Heads identify the needs of training to overcome the feebleness of the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Arachalur Nagamalai Navarasam Educational Trust, the registered Charitable Trust governs the college in financial aspects. Budget preparation, internal checking of the bills and vouchers, daily collection note, physical verification of cash etc., are done by the Accounts department. Internal verification is done by the Accountant and the same is authenticated by the Principal, Secretary and Treasurer. The budgets of the programs, bill settlements are approved by the Management and the Income & Expenditure statements are verified by the Management.

Quotations are received from various parties and after comparing the price, quality and affordance, the Management fixes the party in case of purchase of lab equipment and other bulk purchases.

Regular internal audit is done by the Management with the objective of effective utilization of the funds. Any clarification of the internal audit is closed immediately with the guidance of the Management. External audit is done yearly by the External Auditor of the Management Trust and Audited statements has been duly certified.

The funds generated are properly utilized with the support of the management, till date there is no audit objection. The Utilization certificates are also obtained from the External Auditor for the funds received from UGC, Funding Agencies and NSS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Admission is based on Tamil Nadu Government Higher Education norms for the students. The management fixes the total fee to be collected from the students every two semesters. The fees amount collected are deposited in the bank account for the development of the college under Arachalur Nagamalai Navarasam Educational Trust, apart from the fees collection, funds are provided by the Management for construction works, purchase of library books, maintenance expenses, recurring expenses, guest lectures, seminar, conferences and workshop programs. The college formulates a budget for every

academic year by considering the Annual plan of the departments, functional areas and college programmes.

Optimal utilization of resources takes care of the salary fixation of teaching faculty and non-teaching staff members. The college has the Finance Committee consisting of Principal, Vice Principal and members from each department for reporting and processing of financial transactions with proper procedures. The bills and vouchers produced by the Department Head are scrutinized by the Accountant authenticated by the Principal, the Treasurer and the Secretary before submitting to the management for further process. Government, University and private scholarships are provided to the students. The institutional gives financial support to sports students and student education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a pivotal role in institutionalizing the quality assurance strategies and processes for the upliftment of all communities in the college. It monitors all the quality parameters and acts as a documentation center containing records of all activities carried out in the institution. To attain excellence and for quality sustenance in all academic and administrative activities, IQAC offers valuable suggestions and measures for continual improvement of the institution.

IQAC conducting Academic Administrative Audits to accelerate academic excellence and to conform the sustenance of quality measures established. IQAC organizes orientation programme to create a stress-free and friendly environment for the newly enrolled students. The freshers are from diverse backgrounds. Through orientation program, the quality culture of the institution is introduced to and promoted amongst the new student. Bridge course is organized to bridge the gap between subjects studied at Higher Education level.

An orientation and bridge course program is conducted for the first

year students and documented to assess the basic concepts of their choice of study and communication skill. After the completion of course, that serves as baseline document to plan the teaching methodology for the faculty members end implemented ICT tools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has formulated Quality System Procedures and Process flow chart to sustain and maintain quality measures in all academic and administrative endeavours of the institution. Being an Affiliated College, the institution adheres to the syllabus framed by the University based on CBCS.

Work Done Register

The Institution continuously reviews its teaching-learning process, structures and the methodologies using Work done register, teaching plan for the semester is effectively implemented by IQAC. It is a transparent mechanism of documenting the course delivery in a systematic way. It is strictly followed by the teaching faculty members and the following activities such as

- Time tableAttendance
- Topics covered with actual date
- Internal split up marks for assignment, seminar and attendance

Result Analysis

IQAC monitors and ensures the achievement of learning outcomes through the results, pass percentage and the rank obtained in examinations. Result analysis helps in fine-tuning for the betterment of student like pass percentage. The following actions are taken identifying for the slow learners and advanced learners.

- Methodologies adopted for teaching learning process as
- Video Conferencing
- Online Courses

- ICT tools.

The students got University Gold medal and Rank holder.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Navarasam Arts and Science College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happened in the society by various activities. The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities.

Measures initiated by the institution for the promotion of gender

equity during last five years:

- Four NSS unit is started exclusively to encourage the girl students to participate in the social services and so on. The unit is successfully conducting various activities to serve the society.
- Girls waiting hall is provided in the campus with required facilities.
- Internal Complaints Committee is organizing various events including guest lectures to empower and support young minds in achieving their goals.
- The institution also having Women's Club to make the students to know the role of gender in the society by conducting various awareness programmers.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1P6sdNVEw-XlWTTdUxx5IbFt0K0mB-ttF/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1P6sdNVEw-XlWTTdUxx5IbFt0K0mB-ttF/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The management has facilitated for waste generated in the campus using the basic waste management strategy of 3R's such as Reduce,

Reuse and Recycle. Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside and handed over to appropriate agencies.

The waste generated is classified into the following types:

- **Solid waste Management** - Solid waste includes both biodegradable and non-biodegradable components. The non-biodegradable solid waste generated in the campus. Biodegradable waste includes food waste, vegetable peels and leaves.
- **Liquid waste Management** - Liquid waste that is generated falls into three following categories.
 -
 - Waste water from laboratories using chemicals.
 - Waste water from RO plant.
- **E-waste Management** - E-waste or electronic waste is created when an electronic product is discarded after the end of its useful life. E-waste mainly includes obsolete various electronic devices.
- The Hazardous waste from chemistry lab is disposed.
- Napkin disposal machines are installed inside the campus to dispose the napkins in a hygienic way.
- The electronic instruments in poor working conditions are exchanged by dealers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Navarasam Arts and Science College is always at the forefront of inviting diversity, eradicate stereotypes, enhance self-esteem, encourage students to have a voice and demand educational achievement.

- To achieve these objectives, courses like Constitution of India and Human Rights are incorporated as a small step to imbibe and inculcate these traits among the students.
- Teachers deliver lectures with an acceptance and appreciation for different ideas, opinions, and learning styles of the students and make an earnest effort to understand the racial and cultural characteristics of students.
-
-
- Industrial visits expose students to the practical challenges and also make the students from different backgrounds adapt to one another to create a tolerance and harmony in the organization.
-
- NSS, YRC and RRC activities of our institution mitigate the socioeconomic diversities and progress them towards leading to a tolerant and harmonious living.
- Cultural and Literary committee, through various clubs organizes plays, skits, competitions and invited lectures, educates the students and makes them aware of their social responsibilities and understand the implications of their actions. In cultural programs, traditions of various regions are respected.
- Students are involved and encouraged to participate in various co-curricular and extracurricular activities to make them mingle with one another and share their opinions and disagreements in a harmonious manner.
- The institution provides scholarships as financial support and conducts aptitude and general knowledge classes for the interested students to help them for their competitive exams.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. The vision of the institution is "To empower

the students' leadership qualities, develop entrepreneurial skills and produce disciplined and matured citizens with intellectual and emotional strength to meet the upcoming challenges".

The students are inspired by conducting various programs on culture, traditions, values, duties and responsibilities. As an initiative of this, the institute conducts yoga, dance and music classes.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and every one should obey the conduct rules.

The NSS is Conducted the awareness programme on "Hundred Percent Vote", to make the students aware of their voting rights and also their responsibilities as Indians.

The institution conducted awareness programs and rallies on ban on plastics, cleanliness, Swachh Bharat etc. involving students. On Orientation day and fresher's day, reputed persons from police department and legal cell authorities are invited to speak about the duties and responsibilities of citizens and consequences of ragging.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/15SvfVmm78QS_G9lmp3QiRtibMuABSdX3t/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/15SvfVmm78QS_G9lmp3QiRtibMuABSdX3t/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, Poster Presentations, Walks, Essay Writing, and Elocution. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

Republic Day and Independence Day - Every year the Institution celebrates Republic Day and Independence Day hoisting the national flag.

Gandhi Jayanthi is celebrated in memory of the Father of the Nation, who devoted his whole life preaching Truth and following Ahimsa.

The NSS unit organized mass pledge in accordance with the Prime Ministers' urge for 'Swachh Bharat'.

Teachers Day - The Institution celebrates Teacher's Day commemorating the birthday of Dr. Sarvepalli Radhakrishnan, a great teacher.

Youth Day - National Youth Day is celebrated through the way of life and ideas of Swami Vivekananda to generate a positive attitude.

National Voters Day is celebrated about the necessity of voting and to encourage young generation.

International Yoga day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

ICT Classes during pandemic

The aim is to create various aspects of online classes such as setting up online education at home, knowledge transfer, comfort, evaluation, and future aspects.

Besides, the best practices suggested for teaching online

- Instructors presence
- Clear Expectations
- Learning Objectives
- Orient Students to online Class

1. Evidence of Success:

- New Technical Skills
- Refined Critical thinking skills
- Improved virtual communication and Collaboration
- Better Time management
- Added Flexibility and self paced learning.

2. Problems encountered and Resources required:

- Internet Facility
- Digital Literacy and Technical issues
- Lack of In-person Interaction
- Abundant Distraction, Lack of Discipline

Best Practice-II

Providing Aids during the pandemic.

The aim is

- To enable the students and teachers to gain awareness on the severity of the disease.
- To make the students to socially responsible.

1. The practice:

- The availability of vaccines in Primary Health Centers is updated thru WhatsApp group.
- Webinars / FDPs / Quizzes were organized by the various departments to create awareness about Safety measures among the student and teaching community. Our College had provided Cots, Beds and Transit Facilities to Modakuruchi Primary Health Center.

File Description	Documents
Best practices in the Institutional website	https://navarasam.edu.in/documents/best/2020_21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Logo are formed to create a social awareness among the students and the public by making them remember the event logo and its importance. They also play a vital role as

• Vision - Mark a social responsibility in the student community and impregnate the importance of being socially responsible.

- Logos on - don't waste water, tobacco free campus, plastic free bags, sign board and Independence Day Celebration are the logo formation represented by students in the assessment period.
- International Women Day was celebrated every year to promote the empowerment.

- The Indian festival of the south "Pongal Day" was celebrated for harvest.
- Temple - The logo formation is the healthy practice in our college which involves to Improves team spirit and boost the morale of the students.
- On the lotus view formation make look simple but needs plenty of patience and perseverance oforganizingthestudentstostanddur ingthepracticehoursandatthefinalday.
- To substantiate the vision of the college, that is to promote rural women empowerment.
- The college offers number of concession and scholarship for the economically poor students in the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- The opportunity to enhance the educational experience through research implementation and adoption of paperless and online mode of teaching.
- Aims to integrate research initiatives into the curriculum while transitioning into digital learning environment.
- By combining research driven education, we can create a dynamic and engaging academic environment for students and educators like.
 - Identifying opportunities.
 - Integrate research into curriculum.
 - Mentor and Guidance.
 - Promote paperless learning.
 - Enhance online teaching methods.
 - Access learning outcomes.