



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

DATE: 10/07/2018

CIRCULAR

All the IQAC Members are hereby informed that the first IQAC meeting for the Academic year 2018-2019 is scheduled to be held on 12/07/2018 in the IQAC Cell at 4.00 PM. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

AGENDA

1. To read and confirm minutes of the previous IQAC Meeting.
2. To prepare the Academic Calendar and confirm the Teaching Plan.
3. Analysis of Previous Semester (EVEN) University Results.
4. Proposal on Online feedback Collection & Analysis software system.
5. Finalizing mentor-mentees Assignment for each class.
6. Proposal to conduct Extension activities.
7. To assert on the quality enhancement of seminar proposals submitted by the Departments.
8. Ensuring the students Registration for clubs & value Added courses.
9. Sustaining the maintenance of NAAC's grade throughout the institution.
10. Any other matter.



Members Present:

S.NO	NAME	DESIGNATION/ POSITION IN THE CELL
1	Dr.P.Logambal	Principal/ Chairperson
2	Mr.G.Balakrishnan	Co-ordinator,HOD/Department of Computer Science
3	Mr.I.Selvam	Vice Principal,HOD/Department of Tamil
4	Dr. V.Sugumar	Member,HOD/Department of Management
5	Mrs.G.Esther Vijayakala	Member,HOD/Department of Commerce
6	Mrs. V.Kalaiselvi	Member,HOD/Department of Physics
7	Ms.M.Jamuna	Member,HOD/Department of Chemistry
8	Mrs.P.Rathiga	Member,HOD/Department of Computer Application
9	Dr.S.ParveenSulthana	Member,HOD/Department of English
10	Mrs.R. Vijaya Chandra	Member,HOD/Department of Mathematics
11	Dr.P.Gowsalya	Member,HOD/Department of Bio-chemistry
12	Dr.C.Kumarasamy	Secretary and correspondent
13	Mr.T.K.Dhamodaran	Member from management
14	Ms.T.Gowthami	Member as senior A.O
15	Ms.P.Kavitha	Member as senior A.O
16	Ms.L.Prabha	Member from the Alumni Association
17	Mr.K.Muthusamy	PTA president
18	Mr.M.Vijayakumar	Industrialist.

MINUTES OF THE MEETING

The first meeting of the IQAC for the Academic year 2018-2019 was held on 12/07/2018 at 4.00 PM in the IQAC Cell of Navarasam Arts and Science College for women. The meeting was chaired by Hon. Principal Dr.P.Logambal.

At the outset, Mr.G.Balakrishnan, IQAC Coordinator welcomed the Chairperson of the meeting, Principal Dr.P.Logambal and all members of IQAC. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them,



1. To read and confirm minutes of the previous meeting:-

The minutes of the previous meeting were read by the coordinator and confirmed. Then action taken Report of previous meeting was reported.

2. To prepare Academic calendar and confirm the Teaching plan:-

The Academic calendar was prepared by the IQAC and the events/activities mentioned in the calendar were ensured for the follow up. The Teaching Plan which was prepared by each of the Department was discussed and confirmed.

3. Analysis of Previous Semester

(EVEN) University Results:-

Discussions occurred on the University Result performance of the pervious semester (Apr'2018). The chairperson congratulated the centum (100%) result produced faculty members and centum scorers. The result was analyzed and all the departments produced above 90 % of results and they were appreciated. IQAC insisted the department heads conduct remedial classes for the needy.

4. Proposal on online feedback collection & analysis:-

It was decided to implement an online feedback collection system for students and faculties from current academic year 2018-2019 onwards. In this regard, the Heads of Department of Computer Science & Computer Application were asked to take responsibility to design the form and database connectivity for the same.

5. Mentor –mentee reallocation for each class:-

Each department has a mentor-mentee system. Based on faculty students ratio, each faculty was a mentor and allotted with few students as mentee. IQAC insisted the mentor to ensure the academic performance and personal behaviour of the allotted students.

6. Proposal to conduct extension activities:-

All the Head of the Departments were asked to conduct the extension activities to the surrounding community people /school students to uplift their life based skills in effective manner. IQAC appreciated the Department of Mathematics for conducting extension activity on the topic “Vedic Mathematics” in Govt.Higher.Sec.School, Vellode on 06/07/2018.



7. To assert on quality enhancement seminar proposals submitted by the Departments:-

All the departments were asked to conduct the seminar and workshops as in useful way for enriching the quality of the students. The following department seminar proposals were asserted in the meeting.

- a) The department of Mathematics proposal to conduct a seminar on the topic “Application of Chemical Graph Theory” by inviting Dr.S.Nagarajan, Head of Mathematics in Kongu Arts & Science college, Erode as resource person on 13/07/2018.
- b) The proposal as seminar on “PenkalNattinKankal” on 18/07/2018 by inviting Dr.K.ShanmugaSundaram, Assistant Professor in Electronics, Sri Ramakrishnan Mission Vidhyalaya Arts and Science College, CBE by the Tamil Department.
- c) Department of Computer Science who proposed a seminar on “Data Mining and its Applications” might invite the resource person Dr.V.BabyDeepa, Asst.Prof in C.S, Government Arts College, Karur on 20/07/2018.
- d) The Department of Physics had proposed the seminar on “Advances in Physics” by the resource person Mr.K.ShanmugaSundaram, Sri RamakrishnanMission Vidhyalaya Arts and Science College, CBE on 23/07/2018.
- e) Also the Guest Lecture program has been planned by the Bio- Chemistry Department on the topic “Science in Real Life and Business” .

8. Ensuring the students Registration for various clubs and value added courses as by the suitable students.

The chairperson asked all the departments to select the suitable and interested students to the respective clubs and value added courses for registration in favour of self-help employment and entrepreneurial basis.

9. Sustaining the maintenance of NAAC's QIF's grade throughout the institution:-


It was decided to go through deeply in the NAAC Guidelines and Identify the “Quality Indicator factor” Grades mentioned in all seven criteria and take necessary steps for achieving such grades by the faculties of the department and IQAC.



10. Any other matter:-


- ❖ Faculties were asked to undertake more number of Research Projects.
- ❖ It was decided to commence the first Internal Test from 25/07/2018 onwards.
- ❖ The College diary was approved for the current academic year.

The IQAC meeting was concluded with the vote of thanks by the IQAC coordinator by expressing his gratitude towards all the members for their active participation, valuable guidance and support.


IQAC Coordinator
Mr. G. Balakrishnan
Head and Assistant Professor
Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




Chairperson of IQAC
Dr. P. Logambal
Principal

Dr. P. Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

DATE:07/08/2018

CIRCULAR

This is to inform you that the 2nd meeting of the Internal Quality Assurance Cell for the academic year 2018-2019 will be held on 09/08/2018 in the IQAC Cell at 3.30 PM. All the members are requested to kindly make it convenient to attend the meeting.

AGENDA

1. To review and confirm minutes of the previous meeting.
2. To undertake an Internal Academic Audit.
3. To organize a PTA meet.
4. Discussion on NAAC Peer Team visit schedule.
5. Insisting to update college websites & increase Internet Bandwidth.
6. To Organize Literary and department Inaugural Associations.
7. To conduct 14th Graduation Day ceremony.
7. To Enhance students by utilizing E-content & E-Resources.
8. To frame a schedule for conducting CIA-II.
9. Documentation Review of various clubs & cells.
10. Any other matters.



Members Present:

S.NO	NAME	DESIGNATION/ POSITION IN THE CELL
1	Dr.P.Logambal	Principal/ Chairperson
2	Mr.G.Balakrishnan	Co-ordinator,HOD/Department of Computer Science
3	Mr.I.Selvam	Vice Principal,HOD/Department of Tamil
4	Dr.V.Sugumar	Member,HOD/Department of Management
5	Mrs.G.Esther Vijayakala	Member,HOD/Department of Commerce
6	Mrs.V.Kalaiselvi	Member,HOD/Department of Physics
7	Ms.M.Jamuna	Member,HOD/Department of Chemistry
8	Mrs.P.Rathiga	Member,HOD/Department of Computer Application
9	Dr.S.ParveenSulthana	Member,HOD/Department of English
10	Mrs.R. Vijaya Chandra	Member,HOD/Department of Mathematics
11	Dr.P.Gowsalya	Member,HOD/Department of Bio-chemistry
12	Dr.C.Kumarasamy	Secretary and correspondent
13	Mr.T.K.Dhamodaran	Member from management
14	Ms.T.Gowthami	Member as senior A.O
15	Ms.P.Kavitha	Member as senior A.O
16	Ms.V.Mouluka	(III-B.Com'B')/Student Representative
17	Ms.L.Prabha	Member from the Alumni Association
18	Mr.K.Muthusamy	PTA president
19	Mr.M.Vijayakumar	Industrialist.

MINUTES OF THE MEETING

The second meeting of IQAC for the academic year 2018-2019 was held on 09/08/2018 at 3.30PM in IQAC Cell of the college.

The meeting was presided over by the IQAC Coordinator and Principal Dr.P.Logambal. The IQAC Coordinator welcomed all the members for the 2nd IQAC meeting of this Academic year. The Agenda of the meeting and their discussion in the meeting are summarized below:

1. The IQAC Coordinator read the minutes of the 1st IQAC meeting held on 12/07/2018. After discussion of many decisions taken and implementation there on, it was approved and adopted.




2. It was decided to conduct an Internal Academic Audit on 14/08/2018 and 16/08/2018. Departments were informed to prepare documents for Internal Academic Audit in the circulated format. The audit committee members would review the documents and submit a detailed report to the IQAC coordinator. Discrepancies, if any, found in the documentation has to be acknowledged to the IQAC coordinator.
3. It has been decided to conduct a PTA meeting on 19/08/2018 and the PTA Committee was informed to make the arrangements and asked to circulate the information to all the parents through their wards.
4. The date of NAAC peer team visit (for 2nd cycle) communication was received and it would be held on 14/09/2018 & 15/09/2018(2Days). The Schedule of the visit was described by the chairperson. All the council and club coordinators were asked to check the documentation.
5. The IQAC coordinator informed about the augmentation of links in the institutional website for the academic year 2018-19 under the respective tab(sections) named "Achievements/Activities" and conveyed the message to the department heads to ensure and verify whether their department documents are correctly populated. It was discussed to enhance the Internet speed of the College Browsing Lab and a requisition was placed to the management for the approval.
6. The proposal of conducting literary and all department association inauguration was confirmed and it would be held on 18/08/2018. The chief guests would be "Mr.D.Santhanam of Suguna Educational Institution, CBE" for giving the Literary speech on the topic "Mangaioru Kangai" and "Mr.S.Raja Kumar, DSP, Perundurai" for inaugurating all department associations and students union council.
7. It was decided to conduct the 14th graduation day ceremony of our college on 19/08/2018. Dr.P.Kolandaivel, Vice chancellor of Periyar University, Salem was the chief guest and Dr.P.Thirunavukkarasu, Syndicate Member, Bharathiar University, Coimbatore was the guest of Honor.
8. Heads of all departments were informed to instruct the students to utilize E-Content and E-Resources via the Internet through the College Library and Browsing Lab.
9. The commencement of the second CIA test will be on 27/08/2018 for the current semester.



10. Any other Matter:-


Dr.V.Kalaiselvi, IQAC member conveyed that the faculties of Physics department have sent 4 articles for the publication in the reputed journals. It was appreciated by the chairperson and all IQAC members.

The final arrangements for the 71st Independence day and 14th Graduation day ceremony were discussed and the respective committees were asked to ensure their schedules. The meeting came to an end after the vote of thanks by Mr.G.Balakrishnan, IQAC Coordinator.


IQAC Coordinator
Mr.G.Balakrishnan
Head and Assistant Professor
Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




Chairperson of IQAC
Dr.P.Logambal
Principal

Dr. P.Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

DATE: 07/09/2018

CIRCULAR

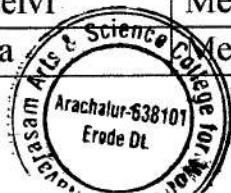
All the IQAC Members are hereby informed that the 3rd IQAC meeting for the Academic year 2018-2019 is scheduled to be held on 10/09/2018 in the IQAC Cell at 4.00 PM. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

AGENDA

1. Final arrangement for the NAAC Peer Team Visit.
2. To set the sequential presentations to peer team members.
3. To Assert the Logging of PTA and Alumni Feedback Analysis Report.
4. Probing the College Website for any missing items.
5. Appreciating the function arrangement committee of 14th Graduation day ceremony for their effective performance.
6. Insisting for the effective utilization of "SwayamPrabha" Education Learning Platform in the college general library.
7. Any other matter.

Members Present:

S.NO	NAME	DESIGNATION/ POSITION IN THE CELL
1	Dr.P.Logambal	Principal/ Chairperson
2	Mr.G.Balakrishnan	Co-ordinator,HOD/Department of Computer Science
3	Mr.I.Selvam	Vice Principal,HOD/Department of Tamil
4	Dr. V.Sugumar	Member,HOD/Department of Management
5	Mrs.G.EstherVijayakala	Member,HOD/Department of Commerce
6	Mrs.V.Kalaiselvi	Member,HOD/Department of Physics
7	Ms.M.Jamuna	Member,HOD/Department of Chemistry



8	Mrs.P.Rathiga	Member,HOD/Department of Computer Application
9	Dr.S.ParveenSulthana	Member,HOD/Department of English
10	Mrs.R.Vijaya Chandra	Member,HOD/Department of Mathematics
11	Dr.P.Gowsalya	Member,HOD/Department of Bio-chemistry
12	Dr.C.Kumarasamy	Secretary and correspondent
13	Mr.T.K.Dhamodaran	Member from management
14	Ms.T.Gowthami	Member as senior A.O
15	Ms.P.Kavitha	Member as senior A.O
16	Ms.V.Moulika	(III-B.Com'B')/Student Representative
17	Ms.L.Prabha	Member from the Alumni Association

MINUTES OF THE MEETING

The IQAC meeting was held on 10/09/2018. The Chairperson Dr.P.Logambal, Principal presided over the meeting. It was started with a warm welcome address by the IQAC Coordinator.

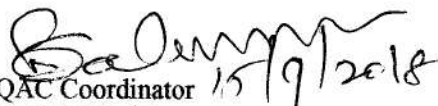
1. The Chairperson entrusted the tasks of IQAC to face the NAAC peer team members visit that is scheduled on 14/09/2018 and 15/09/2018. She verified all the plans for boarding and logistics, receiving the peer team members meeting with principal, visiting the Department and clubs and the exit meeting of the peer team.
2. It was decided to conduct a mock visit on 12/09/2018. The Principal explained the ordering of presentations to peer team members.
The alumni and PTA meeting coordinators had been confirmed for the meeting with the NAAC peer team.
3. The feedback analysis has been made and the reports were properly logged for the previous meeting of PTA and Alumni.
4. The chairperson asked all the department heads to ensure current updates on the college website under the respective tabs and sections for the respective departments and to upload any missing data.
5. She appreciated all the function arrangement committee members for the successful completion of both the "Literary and Departments Association Inauguration" function and "14th Graduation Day" with smooth and grant manner.



6. Also, the chairperson reported the installation of the class for "Swayamprabha", the online education learning platform installed in the college library which was made in the 1st week of September and advised all the heads to utilize such facilities by both faculties and students of their departments. She also asked to increase the number counting for the completion of both NPTEL and MOOC courses.
7. Then, all the IQAC members assured to give fullest cooperation for the successful completion of the forthcoming NAAC peer Team visit.

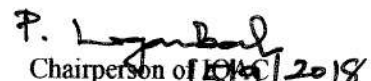
The IQAC coordinator requested the need of additional ICT class rooms and it was provided by the chairperson to provide ICT facilities in LCD projector with internet.

There being no other business, the meeting was concluded by the chairman and ended with vote of thanks to the chair and members by the IQAC coordinator.


15/9/2018
IQAC Coordinator
Mr. G. Balakrishnan
Head and Assistant Professor
Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




15/9/2018
Chairperson of IQAC
Dr. P. Logambal
Principal

Dr. P. Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

DATE: 04/02/2019

CIRCULAR

All the IQAC Members are hereby informed that the 4th IQAC meeting for the Academic year 2018-2019 is scheduled to be held on 06/02/2019 in the IQAC Cell at 4.00 PM. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

AGENDA

1. To confirm the minutes of meeting of the 3rd IQAC meeting during this academic year.
2. To announce the NAAC 2nd cycle result.
3. To analyze the "Strength and weakness" section of NAAC peer team recommendations during the 2nd cycle visit.
4. To approve the separate remedial coaching class for mathematics subject arrears.
5. Any other matters

Members Present:

S.NO	NAME	DESIGNATION/ POSITION IN THE CELL
1	Dr.P.Logambal	Principal/ Chairperson
2	Mr.G.Balakrishnan	Co-ordinator,HOD/Department of Computer Science
3	Mr.I.Selvam	Vice Principal,HOD/Department of Tamil
4	Dr.V.Sugumar	Member,HOD/Department of Management
5	Mrs.G.Esther Vijayakala	Member,HOD/Department of Commerce
6	Mrs.V.Kalaiselvi	Member,HOD/Department of Physics
7	Ms.M.Jamuna	Member,HOD/Department of Chemistry
8	Mrs.P.Rathiga	Member,HOD/Department of Computer Application
9	Dr.S.ParveenSulthana	Member,HOD/Department of English
10	Mrs.R.Vijaya Chandan	Member,HOD/Department of Mathematics
11	Dr.P.Gowsalya	Member,HOD/Department of Bio-chemistry



12	Dr.C.Kumarasamy	Secretary and correspondent
13	Mr.T.K.Dhamodaran	Member from management
14	Ms.T.Gowthami	Member as senior A.O
15	Ms.P.Kavitha	Member as senior A.O
16	Ms.V.Moulika	(III-B.Com'B')/Student Representative
17	Ms.L.Prabha	Member from the Alumni Association

MINUTES OF THE MEETING

At the outset, Mr.G.Balakrishnan, IQAC coordinator welcomed Dr.P.Logambal, Principal of Navarasam Arts and science college for women and chairman of IQAC, and honorable members of the IQAC to the 4th meeting of the IQAC for the academic year 2018-2019.

1. The 3rd meeting minutes were satisfied. The action taken reports and IQAC
 - I. initiatives and their outcome were claimed for the chairperson approval.
 - II. 2. The IQAC chairperson officially informed that our college has received a "B"
 - III. Grade with a CGPA of 2.38 during the NAAC second cycle. The chairperson
 - IV. congratulated all the committee and council members for their striving efforts
 - V. for getting such a grade and sustaining the status and level of our institution.
 - VI. 3. It is unanimously decided that the IQAC would go through the individual
 - VII. weakness points which are mentioned under the "Strength and weakness of the
 - VIII. college" section of the NAAC 2nd cycle report and take necessary steps to
 - IX. rectify them in near future.
 - X. 4. IQAC insisted on conducting separate remedial classes for the arrear students
 - XI. of mathematics subject especially the departments such as Biochemistry,
 - XII. Physics, Chemistry and Commerce for clearing and getting good score in the
 - XIII. concerned subject.




5.Any other matters:

It was confirmed that the proposal of conducting “Workshop on Python Programming” by the Computer Science and Computer Application department on 09/02/2019.

It was recommended to conduct the “Road Safety Awareness” Programme on 08/02/2019 to the Tamil Department.

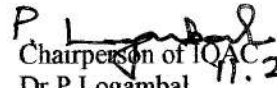
The seminar made by the Librarian on the topic “How to utilize the E-Resources” on 28/02/2019 was recommended.

The IQAC Meeting came to an end with a vote of thanks by the IQAC coordinator.


11/2/2019
IQAC Coordinator
Mr.G.Balakrishnan
Head and Assistant Professor
Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




Chairperson of IQAC
Dr.P.Logambal
Principal
11.2.2019

Dr. P.Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

DATE: 27/03/2019

CIRCULAR

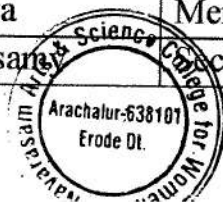
All the IQAC Members are hereby informed that the 5th IQAC meeting for the Academic year 2018-2019 is scheduled to be held on 29/03/2019 in the IQAC Cell at 4.00 PM. The brief agenda of the meeting is as follows. All are requested to kindly make it convenient to attend the meeting.

AGENDA

1. Assertion of minutes of 4th IQAC Meeting.
2. To analyze the status of the departments about the current year proposal completion.
3. Reformulate the Strategy for enhancing the placement drive.
4. Reforming the Admission committee.
5. Reformation of Teaching Schedule Format.
6. Proposal to conduct FDP.
7. Prerequisite to upgrade the infrastructure facilities.
8. Any other matter.

Members Present :

S.NO	NAME	DESIGNATION/ POSITION IN THE CELL
1	Dr.P.Logambal	Principal/ Chairperson
2	Mr.G.Balakrishnan	Co-ordinator,HOD/Department of Computer Science
3	Mr.I.Selvam	Vice Principal,HOD/Department of Tamil
4	Dr. V.Sugumar	Member,HOD/Department of Management
5	Mrs.G.EstherVijayakala	Member,HOD/Department of Commerce
6	Mrs.V.Kalaiselvi	Member,HOD/Department of Physics
7	Ms.M.Jamuna	Member,HOD/Department of Chemistry
8	Mrs.P.Rathiga	Member,HOD/Department of Computer Application
9	Dr.S.ParveenSulthana	Member,HOD/Department of English
10	Mrs.R. Vijaya Chandra	Member,HOD/Department of Mathematics
11	Dr.P.Gowsalya	Member,HOD/Department of Bio-chemistry
12	Dr.C.Kumarasamy	Secretary and correspondent



13	Mr.T.K.Dhamodaran	Member from management
14	Ms.T.Gowthami	Member as senior A.O
15	Ms.P.Kavitha	Member as senior A.O
16	Ms.V.Moulika	(III-B.Com'B')/Student Representative
17	Ms.L.Prabha	Member from the Alumni Association
18	Mr.K.Muthusamy	PTA president

MINUTES OF THE MEETING

The 5th meeting of IQAC for the academic year 2018-2019 was held on 29/03/2019 at 4.00PM in IQAC cell

The meeting was presided over by the chairperson Dr.P.Logambal, Principal. Mr.G.Balakrishnan, IQAC Coordinator welcomed the gathering and briefed about the agenda of the meeting.

1. The IQAC member Dr.P.Gowsalya read the minutes of the previous IQAC meeting which was held on 06/02/2019. The chairperson and other IQAC members asserted and adopted all items and were archived. Afterwards, the following decisions have been made.

I. 2.To analyses the status of the departments about the current year proposal completion:-

The chairperson demanded all department heads to check their current year proposals and the action taken reports, for ensuring the completion of all the proposed events. For the pending proposals, they were asked for the proper reason and explanations.

II. 3.Strategy for enhancing the placement drive:-

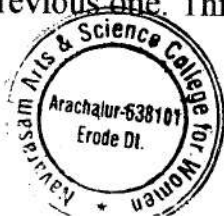
The IQAC deeply analyzed regarding the placement, especially the overall students strength and the progression of students for placement ratio was asked from the placement cell. It was identified that lack of communication in English and potentiality in the domain by the students is the hurdle for placement. To overcome these barriers, the placement cell has been directed to conduct more training programmes every weekend.

III. 4.Reforming the Admission committee:-

The chairperson asked to take necessary steps to enhance the students enrollment for the forthcoming academic year. It was decided to alter the Admission committee by including the faculties from various departments.

IV. 5.Reformation of Teaching schedule Format:-

It was decided to reframe the format of the Teaching schedule for reducing the redundancy in the previous one. This format would come for implementation from next academic year.



V. 6. Plan of conducting FDP:-

It has been decided to conduct one more Faculty Development Programme in the current year during the second week of April for enriching the quality of the faculties.

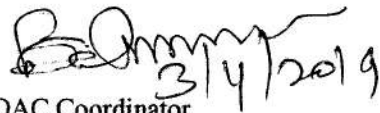
VI. 7. Prerequisite to upgrade the infrastructure facilities:-

The IQAC resolved to insist the management to extend the number of classrooms to accommodate various club activities and advanced computer systems for the computer science and computer application laboratories.

VII. 8. To fix the date for common DCC Exam:-

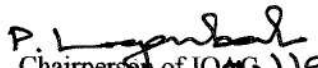

It was confirmed to conduct final examinations for all department certificate courses from 27/03/2019 to 28/03/2019.

The meeting concluded with a vote of thanks by the IQAC Coordinator.


3/4/2019
IQAC Coordinator
Mr. G. Balakrishnan
Head and Assistant Professor
Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




Chairperson of IQAC
Dr. P. Logambal
Principal
3/4/19

Dr. P. Logambal
Principal
Navarasam Arts & Science
College For Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

Date : 29/05/2019

ACTION TAKEN REPORT

S.No	DECISION	ACTION TAKEN
1.	Organizing Seminars and Workshops related with Current Trends for uplifting the students in their respective disciplines.	The Department of Physics organized a seminar on "Advances in physics" On 23/07/2018. Department of Biochemistry conducted a seminar on "Career Opportunities in Biochemical Sciences" on 02/08/2018. The Department of Computer Science organized "Data Mining and its Applications" on 20/07/2018.
2.	Strengthening the Research Activity.	IQAC and Research Committee conducted one day workshop on "Research Problem Identification, Journal – Article Writing and Research Proposal Writing" on 19/01/2019
3.	To Conduct orientation for the first years and Bridge Course for the Mathematics, Computer Science and Computer Applications Departments.	Orientation and Bridge Courses uniformly started on 03/07/2018 for the required departments.
4.	The Department to carry out their Association activities for the Students.	All Department Association activities inaugurated on 18/08/2018 and conducted periodically to till the end of even semester based on the schedule mentioned in the respective Departments Action Plan
5.	The Departments to identify Meritorious Students and Economically backward Students to avail Management concession.	387 students were identified to avail the management concession tuning to the amount of Rs. 1370250.
6.	To identify the deserving students to avail Government Scholarships.	357 students were identified to avail the Government Scholarships tuning to the amount of Rs. 2600650.
7.	To inculcate human values, ethics and communal harmony.	Sports Day, Independence Day, Pongal Celebrations, Teachers Day Celebrations, Guest lecture on "Ladder to success" was conducted on 11/08/2018. A program on "Vellum Sol" was conducted on 08/04/2019.




8.	To provide Diploma, Certificate and Value Added Courses apart from the curriculum..	There were an adequate number of students admitted to 12 Diploma and Certificate Courses and 10 Value added courses provided during this year. The duration of courses strictly followed to complete the portions by the faculties, examinations conducted and the merit certificates were issued.
9.	To Conduct Faculty Development Programs to empower the personality of the faculties and to learn Pedagogical methods.	Two Faculty Development Programs have been conducted on the topics "Personality Empowerment" and "Teaching the pedagogical techniques" respectively on 18.09.2018 and 12.04.2019.
10.	To Conduct Programmes for Non-Teaching and supporting staff.	Personality Development Programs Conducted on 21/07/2018 and 28/07/2018 to Non-Teaching and Supporting staff.
11.	To Conduct a Book Exhibition.	College Library in association with Tamil Department organized Book Exhibition from 27.12.2018 to 29.12.2018
12.	Submission of College Report to AISHE , Ministry of HRD	College submitted AISHE report on 24/02/2020.


29/5/2019

IQAC Coordinator
Mr.G.Balakrishnan
Head and Assistant Professor
Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




P.1
Chairperson of IQAC
Dr.P.Logambal
Principal

Dr. P.Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Po)
ERODE - 638 101.



NAVARASAM ARTS AND SCIENCE COLLEGE FOR WOMEN

ARACHALUR, ERODE-638 101

INTERNAL QUALITY ASSURANCE CELL

Date : ~~12-07-2018~~

09-08-2018

IQAC Composition

In accordance with the NAAC guidelines, the IQAC at Navarasam Arts and Science College for Women was established in the year 2011 to initiate, evaluate, monitor and report on relevant measures to improve the internal quality of Teaching, Learning, Evaluation and Research initiatives in the campus.

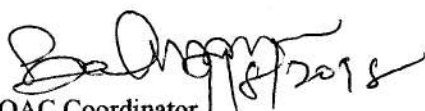
It was modified according to NAAC Guidelines in 2013, our college made the required amendments for the constitution of IQAC under the Chairmanship of the trend of the institution with heads of important academic and administrative units and few teachers and few distinguished educationists and representatives of local management and stakeholders.

Composition of IQAC (Revised in ^{August} ~~June~~ 2018)

Sno	Name and Designation	Role in IQAC
1.	Dr.P.Logambal Principal	Chairperson, IQAC
2.	Mr.G.Balakrishnan Head, Department of Computer Science	Coordinator, IQAC
3.	Mr.I.Selvam Vice Principal	Member from Teaching
4.	Dr.V.Sugumar Head, Department of Management	Member from Teaching
5.	Mrs.G.Esther Vijayakala Head, Department of Commerce	Member from Teaching
6.	Mrs.V.Kalaiselvi Head, Department of Physics.	Member from Teaching

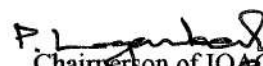


7.	Ms.M.Jamuna Head, Department of Chemistry.	Member from Teaching
8.	Dr.P.Rathiga Head, Department of Computer Application	Member from Teaching
9.	Mrs.S.Parveen Sulthana Head, Department of English	Member from Teaching
10.	Mrs.R.Vijaya Chandra Head, Department of Mathematics	Member from Teaching
11.	Dr.P.Gowsalya Head, Department of Bio- chemistry	Member from Teaching
12.	Dr.C.Kumarasamy Secretary and Correspondent	Member from Management
13.	Thiru T.K.Dhamodaran President	Member from Management.
14.	T.Gowthami	Member as senior A.O
15.	P.Kavitha	Member as senior A.O
16.	V.Moulika III-B.Com'B'	Student Representative
17.	Mrs.L.Prabha	Member from the Alumni Association
18.	Mr.K.Muthusamy PTA President.	Member from the Local Society
19.	Mr.M.Vijayakumar Managing Director, Tharani craft, Erode.	Member from Industry


 IQAC Coordinator
 Mr.G.Balakrishnan
 Head and Assistant Professor
 Department Of Computer Science

Mr. G. BALAKRISHNAN
IQAC CO-ORDINATOR
Navarasam Arts & Science
College For Women
Arachalur - 638 101.




 Chairperson of IQAC 8/2018
 Dr.P.Logambal
 Principal

Dr. P. Logambal
Principal
Navarasam Arts & Science
College for Women
NAGAMALAI, ARACHALUR (Pol)
ERODE - 638 101.